

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
SEPTEMBER 8, 2014

The regular meeting of the City Council of the City of Fosston, Polk County Minnesota was held in Council Chambers on Monday, September 8, 2014 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Veum, Carlson, Dufault and Hoialmen. Also present was Ed Lavelle, Wayne Omundson, Pat Hanlon, Sheriff Erdman, Lee Cariveau and Matt Upgren of Karvakko Engineering.

Motion was made by Carlson seconded by Dufault to approve the agenda with the following modification: Motion carried by unanimous vote.

- A) Review sidewalk proposals.

Motion was made by Hoialmen seconded by Veum to approve Consent Agenda items A and B. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held August 11, 2014 as per copies furnished each member.
- B) To approve Accounts Payable Listing #14-09 in the amount of \$78,002.54 and AP Bill Listing #14-09A in the amount of \$91,196.73.

COMMITTEES/BOARDS/COMMISSION:

Law Enforcement: Sheriff Erdman was present to discuss law enforcement activities:

- ✓ The Sheriff has proposed a preliminary 2015 contract for services budget for the City of Fosston in the amount of \$166,050. The amount is slightly higher than the current year.
- ✓ Justice Center security is now being handled through the Sheriff's Office. A couple of those employed at the Justice Center live in Fosston and commute to Crookston for their job duties.
- ✓ Hanlon commented on a theft that occurred at the Civic Center last week. He is working with a deputy on this matter.

Civic Center/Parks & Recreation: Pat Hanlon reported on matters pertaining to his departments:

- ✓ Hanlon received a bid from Johnson Controls that he reports is less than Peterson Sheet Metal. We are connected with the school and it has agreed to partner with us. This bid is a software update – no hardware. Offerdahl wants to meet with them to make sure that it is only a software issue and no hardware.
- ✓ Repair work at the sports complex has not been done yet but Ohren's will be doing the repairs this fall.
- ✓ In light of the recent theft at the Civic Center, Hanlon would like to pursue options for security cameras. Lucken informed him that Garden Valley does security systems so we could get a quote from them.

Community/Economic Development:

- ✓ The FEDA board met today and was updated on local projects.

Airport:

- ✓ Crack sealing will wait until next year.

Motion was made by Veum seconded by Hoialmen to approve the Development Agreement between the City of Fosston and Larry and Stefanie Roed. Motion carried by unanimous vote.

Motion was made by Dufault seconded by Carlson to approve the Worker's Compensation Insurance Premium for 2014/2015 to the League of Minnesota Cities Insurance Trust in the amount of \$26,207. Motion carried by unanimous vote.

The council reviewed the preliminary 2015 General Fund Budget and Property Tax Levy. As Lucken explained the proposed budget includes a 3% cost of living adjustment and a 7.5% increase to the current Health Insurance. New in the street department budget is money for two additional radar street signs if we decide to install them on the east and west entrances of Fosston along Highway 2.

Member Hoialmen introduced the following resolution and moved its adoption:

**RESOLUTION ADOPTING PROPOSED BUDGET  
RESOLUTION NO. 14-54**

BE IT RESOLVED, that the Proposed 2015 Budget for the General Fund be set at \$1,117,496.

The motion for the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Hoialmen, Dufault, Carlson, Veum and Offerdahl

and the following members voted against the same: None

Whereupon said resolution was declared passed and adopted this 8<sup>th</sup> day of September, 2014.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest: \_\_\_\_\_  
Charles Lucken, City Administrator

Member Carlson introduced the following resolution and moved its adoption:

**RESOLUTION SETTING PROPOSED  
2015 TAX LEVY  
RESOLUTION 14-55**

RESOLVED, that the following sums are hereby proposed to be levied upon the taxable property in the City of Fosston, County of Polk, State of Minnesota, for the 2014 taxes collectable in 2015 for the following purposes to-wit:

**2014**

**2015**

PURPOSE	FINAL	PRELIMINARY	CHANGE
General Fund	\$ 62,588	\$ 59,203	(\$ 3,385)
2001B Library Bonds	\$ 32,475	\$ 30,825	(\$ 1,650)
2006B St. Improvement Bonds	\$ 28,000	\$ 28,240	\$ 240
2007A St. Improvement Bonds	\$ 19,950	\$ 22,215	\$ 2,265
2008A St. Improvement Bonds	\$ 19,588	\$ 21,870	\$ 2,282
2009 St. Improvement Note	\$ 20,850	\$ 21,150	\$ 300
2010A PIR & Refunding Bonds	\$ 88,703	\$ 88,645	(\$ 58)
2011 St. Improvement Note	\$ 12,864	\$ 12,870	\$ 6
2012 St. Improvement Note	<u>\$ 17,614</u>	<u>\$ 17,614</u>	<u>\$ -0-</u>
Total Gross Levy	\$302,632 =====	\$302,632 =====	\$ -0- =====

The motion for the foregoing resolution was duly seconded by member Veum and upon vote being taken thereon the following members voted in favor thereof: Carlson, Veum, Hoialmen, Dufault and Offerdahl

and the following voted against the same: None

Whereupon said resolution was declared passed and adopted this 8<sup>th</sup> day of September, 2014.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest: \_\_\_\_\_  
Charles Lucken, City Administrator

Member Dufault introduced the following resolution and moved its adoption:

RESOLUTION SETTING DATE FOR  
PUBLIC BUDGET HEARING  
RESOLUTION NO. 14-56

WHEREAS, the City of Fosston is required by the State of Minnesota, Department of Revenue to hold a Public Budget Hearing between November 25, 2014 and December 29, 2014.

BE IT THEREFORE RESOLVED, that the Public Budget Hearing for the City of Fosston be held on Monday, December 8, 2014 at 7:00 p.m.

The motion for the adoption of the foregoing resolution was duly seconded by member Hoialmen and upon vote being taken thereon the following members voted in favor thereof: Dufault, Hoialmen, Veum, Carlson and Offerdahl

and the following voted against the same: None

Whereupon said resolution was declared passed and adopted this 8<sup>th</sup> day of September, 2014.

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James Offerdahl, Mayor

Attest:

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Charles Lucken, City Administrator

Motion was made by Hoialmen seconded by Carlson to approve the Blue Cross/Blue Shield Health Insurance Renewal for 2015 at 7.5% premium increase. Motion carried by unanimous vote.

Motion was made by Veum seconded by Hoialmen to approve Partial Pay Estimate No. 1 from Gordon Construction in the amount of \$189,036.71 for the Downtown Street and Utility Improvements. Motion carried by unanimous vote.

Motion was made by Hoialmen seconded by Veum to approve the funding request for a portion of Senior Meals in the amount of \$750.00. Motion carried by unanimous vote.

The council had some discussion on feasibility studies submitted for Sidewalk Projects. Widseth Smith Nolting and Karvakko Engineering each submitted proposals for Engineering Services. Lee Cariveau of WSN and Matt Upgren of Karvakko each gave a brief overview of their Company and services they could provide. As Mayor Offerdahl explained, we see this as a multi-year project that includes sidewalk inventory and sidewalk replacement. Council will not make a decision on this until October at the earliest.

Lee Cariveau updated council on street projects:

Columbia Road:

- ✓ The surface finish wear course is scheduled to be done on Wednesday. They request as little vehicle traffic on that day as possible.
- ✓ The project will be mostly finished by the end of the week.

FIT Trail:

- ✓ The FIT trail is out two weeks for asphalt for the rest of the project.
- ✓ Some concrete, sod and signage will complete the project.

Second Street South:

- ✓ Contractors are working with the Elevator to make sure the farmers have access to the elevator.
- ✓ The Boring crew is scheduled for Thursday.

Downtown:

- ✓ Contractors are waiting for two manholes to arrive.
- ✓ The Second St. South crew will move to the downtown streets.
- ✓ Kaiser is open cut; Johnson is open cut. Others will be bored.

Glen Tangen currently farms the Aspen property and is interested in continuing if the City does not begin development out there. Consensus of the council is that this property won't be developed yet so it should not be a problem to let him farm those acres again next year.

There being no further business to come before the council, motion was made by Carlson seconded by Hoialmen to adjourn.

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Charles Lucken, City Administrator