

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
September 27, 2021

Pursuant to due call and notice thereof, a special meeting of the Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, September 27, 2021 at 8:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Dufault, Mulry, Anderson and Bosselman, via zoom. Others in attendance were: Cassie Heide, Sarah Manecke, Dave Larson and Erin Green, via zoom.

Mayor Offerdahl stated the purpose of the meeting was to review the preliminary 2022 General Fund Budget and 2022 Property Tax Levy.

City Administrator Heide reported on the preliminary 2022 general fund budget. Increases in the budget include law enforcement increase for the possible approval of the Sheriff's Department contract as well as the Community Resource Officer position which the city felt was important for ordinance enforcement, street department increase for the Safe Routes to School (SRTS) project, parks & recreation increase for the FIT trail crack seal and FIT trail expansion engineering, swimming pool increase for R&M pool pump, community development increase for the Veteran's Memorial park should the city decide to move forward with phase 1 of their project, and an increase to economic development due to additional grant work. Heide reported that this is an 8% increase to the tax levy that results in a 5% increase to property tax. The increase in 2021 was also an 8% increase. Enterprise funds are being transferred to keep the levy increase as minimal as possible.

Member Dufault introduced the following resolution and moved its adoption:

**RESOLUTION ADOPTING PROPOSED BUDGET  
RESOLUTION NO. 21-30**

BE IT RESOLVED, that the Proposed 2022 Budget for the General Fund be set at \$2,227,496

The motion for the foregoing resolution was duly seconded by member Anderson and upon vote being taken thereon the following members voted in favor thereof: Anderson, Dufault, Mulry, Bosselman and Offerdahl.

and the following members voted against the same: None.

Whereupon said resolution was declared passed and adopted this 27<sup>th</sup> day of September, 2021.

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James Offerdahl, Mayor

Attest: \_\_\_\_\_  
Cassie Heide, City Administrator

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION SETTING PROPOSED  
2022 TAX LEVY  
RESOLUTION 21-31**

RESOLVED, that the following sums are hereby proposed to be levied upon the taxable property in the City of Fosston, County of Polk, State of Minnesota, for the 2021 taxes collectable in 2022 for the following purposes to-wit:

<b>PURPOSE</b>	<b>2021 FINAL</b>	<b>2022 PRELIMINARY</b>	<b>CHANGE</b>
General Fund	\$ 89,070	\$ 119,500	\$ 30,430
2010A PIR & Refunding Bonds	\$ 21,786	\$ -0-	(\$ 21,786)
2011 St. Improvement Note	\$ 15,770	\$ -0-	(\$ 15,770)
2012 St. Improvement Note	\$ 17,614	\$ 17,614	\$ -0-
2014 Brandt Ave. Note	\$ 16,905	\$ 18,640	\$ 1,735
2014 Downtown St. & Utility Note	\$ 36,284	\$ 41,940	\$ 5,656
2015B St. Improvement Bonds	\$ 34,021	\$ 33,258	(\$ 763)
2016B St Improvement Bonds	\$ 24,151	\$ 23,750	(\$ 401)
2017A St. & Utility Note	\$ 29,643	\$ 29,668	\$ 25
2018A St & Utility Improvement Bonds	\$ 97,345	\$ 85,243	(\$12,102)
2019 St. & Utility Note	\$ 22,362	\$ 22,362	\$ -0-
220 St. & Utility Note	\$ 8,116	\$ 28,098	\$ 19,982
2021A St & Utility Impr Bonds	\$ -0-	\$ 10,535	\$10,535
2021 St & Utility Note	\$ -0-	\$ 15,654	\$ 15,654
Total Gross Levy	\$413,067	\$446,262	\$ 43,195
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The motion for the foregoing resolution was duly seconded by member Mulry and upon vote being taken thereon the following members voted in favor thereof: Anderson, Dufault, Mulry, Bosselman and Offerdahl.

and the following voted against the same: None.

Whereupon said resolution was declared passed and adopted this 27<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest: \_\_\_\_\_  
Cassie Heide, City Administrator

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION SETTING DATE FOR  
PUBLIC BUDGET HEARING  
RESOLUTION NO. 21-32**

WHEREAS, the City of Fosston is required by the State of Minnesota, Department of Revenue to hold a Public Budget Hearing between November 25, 2021 and December 28, 2021.

BE IT THEREFORE RESOLVED, that the Public Budget Hearing for the City of Fosston be held on Monday, December 13, 2021 at 7:30 p.m.

The motion for the adoption of the foregoing resolution was duly seconded by member Mulry and upon vote being taken thereon the following members voted in favor thereof: Anderson, Dufault, Mulry, Bosselman and Offerdahl.

and the following voted against the same: None.

Whereupon said resolution was declared passed and adopted this 27<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest: \_\_\_\_\_  
Cassie Heide, City Administrator

There being no further business to come before the council, motion was made by Anderson, seconded by Dufault to adjourn. Motion carried by unanimous vote.

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Cassandra Heide, City Administrator