

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
OCTOBER 13, 2014

The meeting was called to order by Mayor Offerdahl with the following members present: Veum, Dufault, Carlson and Hoialmen. Also present: Dave Larson, Karen Graham, Sheriff Erdman, Ed Lavelle, Lee Cariveau and Mike Karvako.

Motion was made by Carlson seconded by Veum to approve the agenda with the following modification:  
Motion carried by unanimous vote.

- A) Discuss sidewalk study.

Motion was made by Hoialmen seconded by Dufault to approve consent agenda items A and B. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held September 8, 2014 as per copies furnished each member.
- B) To approve Accounts Payable Bill Listing #10-14 in the amount of \$115,804.71 and AP Bill Listing #10-14A in the amount of \$51,177.31.

COMMITTEE REPORTS:

Law Enforcement: Sheriff Erdman was present to discuss law enforcement matters.

- ✓ The County will finalize its budget at the December meeting.
- ✓ Monthly 911 reports can now be broken down to the number of calls coming in via cell phone or land line. She will run a detailed report for Fosston next month.

Streets/Sanitation/Utilities: Dave Larson reported on matters pertaining to his departments:

- ✓ Street sweeping/leaf pickup continues. There is some mowing left to do and we are transitioning from summer to winter.
- ✓ We will be testing a snow blower prototype for CEG this winter. That has been installed.
- ✓ There are 19 new gas installs to be done this fall.
- ✓ Two ponds need to be dumped this fall. Chemical was added to the ponds to get them in limits.
- ✓ Street lights need to go up along the Columbia Road.
- ✓ Veum wondered why some projects have not been completed – one of them being the generator that sits behind City Hall. Some street lights have not worked correctly in over a year. Larson stated the guys are doing all they can. The generator is a high priority.

Civic Center/Parks & Recreation:

- ✓ Motion was made by Dufault seconded by Hoialmen to approve the Johnson Control software update. Motion carried by unanimous vote.
- ✓ Motion was made by Carlson seconded by Veum to approve the Proposal from Garden Valley for a camera system in the Civic Center. The cost for a four camera system is \$3,145.75. Motion carried by unanimous vote. If another camera is needed, the council authorized the purchase of that as well.
- ✓ Karen reported that new blinds were installed in the Civic Center. The Warming House has been fixed and a new garage door was installed on the Zamboni Shed. Gregg Roragen has been painting the buildings at the sports complex and is banking the hockey rink.

Hospital: Administrator Lucken reported on Hospital matters:

- ✓ Tango and Cash fundraising event will be on October 18 at the Civic Center. About \$40,000 has been raised.
- ✓ The Helipad is done.

Community Economic Development:

- ✓ There was a FEDA board meeting today at noon. Since there wasn't a quorum, no business was conducted.

Airport:

- ✓ There will be an airport meeting on October 27<sup>th</sup>. There is some demand for hangars. Next year should be the year to renovate.
- ✓ Crack sealing will probably be done next year.

Star Committee: Laurel Skala gave a brief report:

- ✓ Pumpkin decorating contest this month.
- ✓ Lefse Fest/Light Up the Night is November 21<sup>st</sup>.

Councilmember Veum introduced the following resolution and moved its adoption:

**RESOLUTION FOR AGREEMENT TO STATE TRANSPORTATION FUND LOCAL  
ROAD IMPROVEMENT PROGRAM, SAP 60-594-001 GRANT TERMS AND CONDITIONS  
RESOLUTION #14-57**

**WHEREAS**, the City of Fosston has applied to the Commissioner of Transportation for a grant from the Minnesota Department of Transportation State Aid for Local Transportation Division (MN/DOT) for funding through the Local Improvement Program (LRIP) for construction of LRIP Project No. SAP 60-594-001; and

**WHEREAS**, the Commissioner of Transportation has given notice that funding for this local road improvement project is available; and

**WHEREAS**, the amount of the grant has been determined to be \$400,000.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOSTON, POLK COUNTY, STATE OF MINNESOTA**, as follows:

That the City of Fosston does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, Section 174.50 and pursuant to Chapter 12 – H.F. 23(2011 1<sup>st</sup> Special Session).

The motion for the adoption of the foregoing resolution was duly seconded by member Carlson and upon vote being taken thereon the following voted in favor thereof: Veum, Carlson, Hoialmen, Dufault and Offerdahl

And the following voted against same: None

Whereupon said resolution was duly passed and adopted this 13<sup>th</sup> day of October, 2014.

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James Offerdahl, Mayor

ATTEST:

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Charles Lucken, City Administrator

Bids for Gasoline, diesel fuel and emergency equipment rental were opened. One bid was received for gasoline and diesel fuel from LePiers as follows:

No. 1 Diesel Fuel – purchased at the pump using a retail price of \$4.429 per gallon for bidding purposes:

<u>Retail Price</u>	<u>Federal Tax</u>	minus	<u>Discount</u>	=	<u>Bid Price</u>
\$4.429	.244		.05		\$4.135

No. 2 Diesel fuel – purchased at the pump using a retail price of \$3.659 per gallon for bidding purposes:

<u>Retail Price</u>	<u>Federal Tax</u>	minus	<u>Discount</u>	=	<u>Bid Price</u>
\$3.659	.244		.05		\$3.365

Unleaded gasoline – purchased at the pump using a retail price of \$3.199 per gallon for bidding purposes:

<u>Retail Price</u>	<u>Federal Tax</u>	minus	<u>Discount</u>	=	<u>Bid Price</u>
\$3.199	.184		.05		\$2.965

Motion was made by Hoialmen seconded by Veum to accept the bid from LePier's, Inc. We need to clarify that this will be for the Cenex fuels as that is preferred. Motion carried by unanimous vote.

Motion was made by Carlson seconded by Dufault to approve Partial Payment Estimate No. 2 in the amount of \$53,022.82 from Gordon Construction for the Downtown Street and Utility Improvement Project. Motion carried by unanimous vote.

Lee Cariveau reported on City Projects:

- ✓ Second Street South was paved over the weekend. They met substantial completion last Saturday. The second lift of asphalt will go on next year. The final completion date is July 4, 2015.
- ✓ Brandt Avenue was done by Knife River and is complete. All projects should be seeded this fall and will be done after October 15<sup>th</sup>.
- ✓ The FIT trail was substantially completed around the 22<sup>nd</sup> of September. There are some issues with the pavement. There is a verbal agreement now for a retrofit between the Engineer, Contractor and Paver. Some of the areas will be removed and replaced. Veum thinks it should all be replaced. The problem seems to be with the mix and installation. To remove and replace all will cost around \$100,000. There is a bond on this project.

- ✓ The request from Gordon Construction for a Time Extension was reviewed. Cariveau reports that there have been some delays. He does think they will make the November 1<sup>st</sup> completion date and recommends keeping the current contract date as is. If they finish about the 2<sup>nd</sup> or 3<sup>rd</sup> we can discuss it at the November meeting. He recommends keeping liquidated damages in place as well as the November 1<sup>st</sup> completion date. Gordon Construction feels they can make it and are in agreement with Cariveau. The time extension was tabled. If necessary, the council will re-visit the issue at a later date. Matt Gordon reports that a concrete crew is coming in on Thursday. By the end of next week all water should be hooked up and streets paved. Johnson Avenue paving is planned for the week of October 27<sup>th</sup>.

Motion was made by Carlson seconded by Hoialmen to approve Change Order No. 1 for the FIT Project in the amount of \$10,629.50 as recommended by the engineer. The motion also extends the completion date to July 4, 2015 to cover warranty issues. Motion carried by unanimous vote.

Motion was made by Dufault seconded by Carlson to approve Partial Pay Estimate No. 4 in the amount of \$44,795.71 from Hagen Construction for the Fosston FIT Trail as recommended by Widseth Smith Nolting. Motion carried by unanimous vote.

Mike Karvakko from Karvakko Engineering was present to thank the Council for the opportunity to submit a proposal for the sidewalk study.

There being no further business to come before the council, motion was made by Carlson seconded by Hoialmen to adjourn.

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Charles Lucken, City Administrator