

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
MAY 15, 2017

The regular meeting of the Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, May 15, 2017 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Veum, and Hoialmen. Members absent: Dufault and Anderson Also present was: Charles Lucken, Cassie Heide, Dave Larson, Keith Kinnen, Ed Lavelle, Lee Cariveau, Mike Halland, Amelia Linehan, Bonnie Stewart, Tom Holland, Casey Holland and Brett Swanson.

Motion was made by Hoialmen seconded by Veum to approve the agenda with no modifications. Motion carried by unanimous vote.

Motion was made by Veum seconded by Hoialmen to approve Consent Agenda items A. and B. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held April 10, 2017, minutes of the special meeting held April 17, 2017, minutes of the Board of Review meeting held April 26, 2017, and minutes of the special meeting held May 8, 2017.
- B) To approve Accounts Payable Bill Listing #17-05 in the amount of \$80,872.69 and AP Bill Listing #1705A in the amount of \$96,940.86.

COMMITTEES/BOARDS/COMMISSION:

Civic Center/Park & Recreation: Lowell Veum reported that Karen has all of her help lined up for the summer programs. Hoialmen made a motion, seconded by Veum to increase the lease renewal by 2% for the lease renewal coming due July 1, 2017. Motion carried by unanimous vote.

Streets/Sanitation/Utilities: Dave Larson reported on matters pertaining to his departments:

- City crew has been sweeping, mowing, brush pickup, alley maintenance, fixing potholes, spraying for dandelions, and painting curbs and crosswalks.
- One gas install has been done. There are a couple more so far.
- MDV is operating and the IPF is working well.
- There has been a lot of work done at the lagoon. IPS was in and reprogrammed some things
- Pond 2 was dumped and that was finished this past Sunday.
- KBM will be working on the project at city hall.
- Dave has been working with the Polk County Solid Waste on their expansion project. They are making progress there.
- The last overhead wire from Highway 2 west to golf course is ready to be taken down and dug in.

- A letter of concern from a city resident who works near the intersection of Johnson Ave North and Second Street was provided. Larson will have the cross walk re-painted for better visibility to help alleviate traffic/pedestrian issues.

Community/Economic Development – Chuck Lucken reported on the following matters:

- F.E.D.A. board met last week. There was discussion on the Mark Rue property which will be discussed with agenda item number 7.

Airport – Lowell Veum reported on the following matters:

- Grass runway needs to be mowed and sprayed for dandelions. Larson will have the ag service get it sprayed after his crew mows down the dandelions.

Star Committee – Heide reported on the following matters:

- Easter Egg hunt was held in April, with record turnout of over 300 children.
- Crazy Days and Yard of the week plans are underway

Council considered the purchase of Mittun Park from the Fosston School District. Lucken reported that the city mistakenly sold land that was to be dedicated as park space. Therefore, the DNR is requiring the city to set aside dedicated park space to make up for this. Mittun Park, located on 2<sup>nd</sup> St SE fits this need nicely and the school has agreed to sell this land to the city. The school district would like to receive the market value of the property, which is \$20,000. The money they receive for the sale of this land would be set aside for upcoming elementary playground equipment. Veum made a motion, seconded by Hoialmen to offer the school \$10,000, as the market value is based on residential re-sale and this land will be deed restricted upon purchase. Motion carried by unanimous vote.

Bonnie Stewart was present to discuss the establishment of arts, culture & heritage commission. A wide range of activities have taken place since February 3<sup>rd</sup> to present, including, steering committee meetings, surveys, interviews, meetings with artists, an arts incubator gathering along with research on other communities with arts commissions. Bonnie reported that she was involved with the Fosston comprehensive plan. This plan established a goal under quality of place to support the quality of place of Fosston through the arts. There will be a couple more meetings before she will present her final findings and recommendation to this council regarding the addition of an arts, culture and heritage commission.

Council considered a recommendation from F.E.D.A. board to increase the offer of \$4,600/acre to \$4,700/acre to Mark Rue for land to be used for industrial park space. Tom and Casey Holland were present to express their concerns regarding this purchase. Casey Holland explained that his interest is person and that he would not like to see any industrial businesses coming in north of his property. Offerdahl explained that at this time, the property north of his residence would not be developed for industrial. Tom Holland expressed concern with the addition of lagoon ponds.

Offerdahl explained that there is space to the west of the current ponds that would be used if necessary. Council had discussion regarding the recommended offer. Larson explained that utilities are close to the prospective land. This is an ideal place for industrial space. Veum made a motion, seconded by Hoialmen to approve the offer of \$4,700/acre to Mark Rue. Motion carried by unanimous vote.

Council considered a request from First Care Foundation and Rotary Club of Fosston for a \$3,000 donation to help cover the costs to install exercise stations on the FIT Trail. Exercise equipment has already been purchased and is currently being stored and the city shop. The estimated cost for installation is \$23,000 and much of the funds have been raised. Hoialmen made a motion, seconded by Veum to approve a donation in the amount of \$3,000 to the installation of the exercise equipment on the FIT trail. Motion carried by unanimous vote.

Council considered proposals for preparation of preliminary plat for Aspen property. Two proposals were presented. Widseth, Smith Nolting presented a proposal in the amount of \$12,300, not including the Storm Water Pollution Prevention Plan. Karvakko Engineering's proposal was for \$17,500, not including the Storm Water Pollution Prevention Plan. Motion was made by Veum, seconded by Hoialmen to enter into contract with Widseth, Smith, Nolting as per their proposal. Motion carried by unanimous vote.

Council considered approval of Payment Estimate NO. 5 to Gordon Construction for the 2016 Street & Utility Improvement Project. Cariveau reported that there are three punch list items that need to be completed. Hoialmen made a motion, seconded by Veum to approve payment estimate no.5 upon completion of engineers listed items to be completed. Motion carried by unanimous vote.

Lee Cariveau presented his cost analysis regarding the east and west alleys at Palubicki's. Cariveau reported that upon inspection of letters sent by Kraus Anderson, the cost being requested by Palubicki's is for construction costs on both the east and west alleys, along with storm sewer. The east alley has not been constructed, but, the west has. Cariveaus cost analysis includes actual costs as well as estimates, while working with the contractors listed on the analysis. Cariveaus analysis recommends a total cost of \$50,899.28. Council will require actual costs from Kraus Anderson before we can approve payment.

Council considered an annual request from Fosston Senior Meals for \$1,000. Lucken reported that this is in the budget. Motion was made by Veum, seconded by Hoialmen to approve donation of \$1,000 to Fosston Senior Meals. Motion carried by unanimous vote.

Council considered a request from Northwest Minnesota Multi County HRA to extend the small cities housing grant from single family homes to multifamily homes. The reason for the need to extend the criteria is that they have awarded four grants so far and they need to do about ten. By extending to multifamily homes, such as, duplexes, triplexes and fourplexes, they could get closer to their goal of ten. The city has already made their contribution to this housing grant.

Hoialmen made a motion, seconded by Veum to approve the change in policy. Motion carried by unanimous vote.

There being no further business to come before the council, motion was made by Veum seconded by Hoialmen to adjourn. Motion carried by unanimous vote.