

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
March 9, 2020

The regular meeting of the Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, March 9, 2020 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Anderson, Dufault, and Bosselman. Members absent: Hoialmen. Also present was: Cassie Heide, Lee Cariveau, David Larson, Steven Lyseng, Keith Kinnen, Karen Graham, Amelia Linehan, Stephen Larson, Mike Mulry, Scott Bixby and Ethan Nagel.

Motion was made by Anderson, seconded by Bosselman to approve the agenda with no modifications:

Motion was made by Anderson seconded by Hoialmen to approve Consent Agenda items A., B., C. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held February 10, 2020.
- B) To approve Accounts Payable Bill Listing #20-03 in the amount of \$78,865.40 and AP Bill Listing #20-03A in the amount of \$46,025.61.
- C) To approve Accounts Payable Bill Listing – Omland Court, \$5,117.03.

COMMITTEES/BOARDS/COMMISSION:

Law Enforcement: Deputy Ethan Nagel and Sergeant Scott Bixby were present to report on matters pertaining to Fosston Law Enforcement

- February was a relatively normal month.
- A fugitive was taken into custody from one of the apartment buildings in town.
- Directed patrols and normal traffic stops continue.

City Administration: Cassie Heide report on matters pertaining to City Administration

- The Safe Routes to School grant awarded for 2023 is available for 2022 with an opportunity to increase funding. Heide will work with Kinnen, the superintendent of schools, elementary principal and mayor on an appropriate way to apply for/spend the additional funding.

Street/Utilities/Sanitation: Dave Larson reported on matters pertaining to his departments.

- MDV ran for eight days at the end of February and hopes to find more potatoes to begin production again.
- MPCA is looking at another permit for the new wastewater expansion while the 2018 permit that was sent in timely has not yet been approved.

- The railroad permit for the utility substation feeder project is pre-approved. The fee, insurance and agreement are being sent in this week.

Civic Center: Karen Graham reported on matters pertaining to her department.

- The pool and gym have been well utilized this winter and each Sunday that the facility has been open, it has also been well utilized.
- The skating season is nearly over with the warmer temperatures and difficulty in maintaining the ice.

Community Development

- Mayor Offerdahl informed the council that the EDA board met at noon today with regular business being conducted. The board met with two representatives from Todd Sandwick's business D3D that creates dental appliances and needs to expand their business needing space to the North of their current location. Work will move forward with the project to do what the city can to keep this business in Fosston.

Hospital Board: No report

Arts & Culture Commission:

- Heide reported that the grant application for an additional sculpture on the southeast end of the high school bus garage on the FIT trail was awarded. Local artist Mike McColl has been commissioned for the sculpture and will work with one to two high school students.

Council considered approval of the following liquor licenses.

- a. On Sale (\$500) – Ventures Bar & Grill
  - DaRoos Pizza
  - Palubicki's, Inc.
- b. Sunday On Sale (\$100) – Ventures Bar & Grill
  - DaRoos Pizza
  - Palubicki's, Inc.
- c. Off Sale (\$100) – Fosston Off Sale
  - Palubicki's, Inc.

Motion was made by Dufault, seconded by Anderson to approve the liquor licenses as presented. Motion carried by unanimous vote.

Council considered approval of an application for exempt permit from First Care Medical Services Foundation for the Tango and Cash event on April 4, 2020.

Motion was made by Bosselman, seconded by Dufault to approve the application for exempt permit from First Care Medical Services Foundation for the Tango and Cash event on April 4, 2020. Motion carried by unanimous vote.

Council considered approval of an application for build Fosston rebate in the amount of \$5,000 to Glenn Bergerson. Bergerson's completed construction of their new home on Cormontan Avenue this winter.

Motion was made by Anderson, seconded by Bosselman to approve the application for build Fosston rebate in the amount of \$5,000 to Glenn Bergerson. Motion carried by unanimous vote.

Council considered a request for a donation from Fosston senior meals in the amount of \$1,000.

Motion was made by Bosselman, seconded by Anderson to approve the donation request from Fosston Senior Meals in the amount of \$1,000. Motion carried by unanimous vote.

Council considered approving a sanitation rate increase for April 1, 2020. Residential sanitation rate increases by \$0.50 per month. The average commercial account increase is \$2.96 per month.

Motion was made by Anderson, seconded by Dufault to approve a sanitation rate increase for April 1, 2020. Motion carried by unanimous vote.

Member Bosselman introduced the following resolution and Councilmember Dufault moved its adoption:

#### RESOLUTION NO. 20-10

CALLING PUBLIC HEARING ON THE ESTABLISHMENT OF TAX INCREMENT  
FINANCING DISTRICT NO. 1-13 WITHIN MUNICIPAL DEVELOPMENT DISTRICT NO.  
1,  
AND THE ADOPTION OF A TAX INCREMENT FINANCING PLAN RELATING  
THERE TO

BE IT RESOLVED by the City Council (the "Council") of the City of Fosston, Minnesota (the "City"), as follows:

1. Public Hearing. This Council shall meet on Monday, May 11, 2020, at approximately 7:00 p.m. to hold a public hearing on the following matters; (a) the proposed establishment of Tax Increment Financing District No. 1-13 within Municipal Development District No. 1, and (b) the adoption of the Tax Increment Financing Plan relating thereto, pursuant to and in accordance with Minnesota Statutes, Section 469.174 to 469.1794, inclusive, as amended (the "Act").

2. Notice of Hearing. Filing of Program and Plan. The City Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the proposed Tax Increment Financing Plan on file in City Administrator's Office at City Hall and to make such copies available for inspection by the public.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Dufault and upon vote being taken thereon, the following voted in favor: Bosselman, Dufault, Anderson and Offerdahl.

and the following voted against the same: none.

Whereupon said resolution was declared duly passed and adopted.

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James Offerdahl, Mayor

Attest:

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Charles Lucken, City Administrator

Council considered approving task order 015 from Karvakko, P.A. for airport snow removal equipment. Keith Kinnen, Karvakko, P.A. was present to inform the council that the work is necessary to meet the FAA's buy American requirements.

Motion was made by Anderson, seconded by Dufault to approve task order 015 from Karvakko, P.A. Motion carried by unanimous vote.

Council considered awarding 2020 street and utility improvement project to Hagen Construction and Trucking, Inc in the amount of \$631,022.54. Dave Larson reported that he spoke with engineer Lee Cariveau who informed that Hagen asked many questions and was informed on the project and able to keep his costs down due to lower mobilization expenses and the cost of boring he was able to secure that was significantly lower than the engineer estimate. The total project amount is approximately \$120,000 less than engineers estimate saving the City of Fosston considerably.

Motion was made by Anderson, seconded by Bosselman to award the 2020 street and utility improvement project to Hagen Construction and Trucking, Inc in the amount of \$631,022.54. Motion carried by unanimous vote.

Keith Kinnen, Karvakko, P.A. was present to discuss matters pertaining to the airport and the highway 2 corridor study. In addition to securing new snow removal equipment, an environmental assessment is being performed. A thirty-day comment period is currently open until April 2<sup>nd</sup>. The wetlands are scheduled to be filled this summer.

Work continues on the highway 2 corridor study with Kinnen refining the 3-lane option for council to consider recommending to MnDOT, per the majority of the community review panel. A special meeting of the council to review the layout and hear comments from the public is yet to be scheduled but likely the end of March.

There being no further business to come before the council, motion was made by Dufault, seconded by Bosselman to adjourn. Motion carried by unanimous vote.

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Charles Lucken, City Administrator