

MINUTES OF THE PROCEEDINGS OF THE SPECIAL  
MEETING OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
June 30, 2021

Pursuant to due call and notice thereof a special meeting of the City Council of the City of Fosston, Polk County Minnesota was held in Council Chambers on Monday, June 30, 2021 at 7:30 a.m.

Mayor Offerdahl called the meeting to order with the following members present: Mulry, Anderson, Dufault, and Bosselman. Member absent: none. Also present was City Administrator Cassie Heide.

Mayor Offerdahl explained the purpose of the meeting is for one single agenda item.

Mayor Offerdahl informed the council that on Monday, Administrator Heide informed him and vice Mayor Dufault of her intent to resign from her position of City Administrator after being sought out to fill a position at the county. Mayor Offerdahl informed that he wishes to keep Heide as City Administrator as she has been with the city for 15 years and serving as City Administrator for the past year while serving as Assistant City Administrator for two years prior. Mayor Offerdahl further explained that Heide was at step 9 of the City's step program as Assistant City Administrator and moved to step 1 when becoming City Administrator. Mayor Offerdahl explained that Heide has the tenure and experience that warrants step 9 within her current role as City Administrator.

Motion was made by Anderson, seconded by Dufault to move Heide from step 2 to step 9. Motion carried by unanimous vote.

There being no further business to come before the joint meeting motion was made by Dufault seconded by Anderson to adjourn the council meeting. Motion carried by unanimous vote.

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Cassie Heide, City Administrator