

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
JUNE 12, 2017

The regular meeting of the Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, June 12, 2017 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Veum, and Hoialmen, Dufault and Anderson Also present was: Charles Lucken, Cassie Heide, Dave Larson, Keith Kinnen, Ed Lavelle, Lee Cariveau, Matt Upgren, Kevin Ricke, Bonnie Stewart, and Karen Graham.

Motion was made by Anderson seconded by Hoialmen approve the agenda with no modifications. Motion carried by unanimous vote.

Motion was made by Hoialmen seconded by Anderson to approve Consent Agenda items A. and B. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held May 15, 2017.
- B) To approve Accounts Payable Bill Listing #17-06 in the amount of \$184,212.17 and AP Bill Listing #1706A in the amount of \$25,177.40

COMMITTEES/BOARDS/COMMISSION:

Law Enforcement: Sheriff Barb Erdman was here to report on matters pertaining to her department:

- There has been additional patrol on and near Brandt Avenue, per complaints of speeding and stop sign violations
- There have been a few gasoline drive-offs this month. Deputies are working to make sure this doesn't continue.
- The county is moving to a new records management system that will provide better reports. This should be in place by the new year.
- Trainings and recertifications are continuing to be completed.

Streets/Sanitation/Utilities: Dave Larson reported on matters pertaining to his departments:

- City crews are mowing, sweeping streets and painting curbs.
- Pond 2 is all dumped.
- Minnesota Department of Health was here to inspect the water plant. That inspection went well.
- There were a couple of power outages last week. One was a business feeder line underground fault. Crews worked to find the fault and get it fixed as soon as possible. Minnkota Power had an outage that lasted a couple of hours. This was due to a guide wire that snapped. Minnkota dispatched a lineman from Thief River Falls and Bemidji. Steven

Lyseng worked with them to get the wire repaired and get service back to Fosston residents. City workers have some contact information for the larger businesses so that they can keep them informed in situations like this. Since these two outages more contact information has been collected. The city worked with Polk County Incinerator to get a generator put in place to keep them operational. This was done just before these two outages and saved them a lot of trouble.

- Electric department replaced underground electric on the northeast end of town and replaced a bad transformer.
- The airport was sprayed. There was a total of 72 acres.
- The old rock wall is looking rough. The end pillar needs to be removed. City crews will take care of this.
- Larson provided a state bid quote for a new plow truck and box. Both Larson and London have looked over all of the specifications carefully and have omitted and included the appropriate pieces for this equipment. Having two working plow trucks will provide a great service to the City of Fosston residents allowing city crew to clean the streets quicker. The truck can be used all year long. Lucken reported that there is a couple of utility vehicles being purchased and the city can do one equipment note for all three vehicles. A motion was made by Anderson, seconded by Hoialment to purchase the snow plow truck and box as per quote provided. All were in favor and motion carried by unanimous vote.

Civic Center/Park & Recreation: Karen Graham reported on matters pertaining to her departments.

- 152 children are registered in summer rec activities that include baseball, softball, arts, open gym and yoga.
- There is about 45-60 kids in pool every hour and 45 minutes.
- There are 9 mens league teams.
- Summer rec staff is mowing and trimming city parks.
- Fosston School Superintendent Kevin Ricke was present to discuss his concern with the newspapers report of a 2% increase last year in the Civic Center/Softball Complex lease, that was in fact a 2.5% increase last year. Ricke expressed his concern that the school district keeps having to pay increases in the Civic Center/Softball Complex lease. Offerdahl explained that the city's cost continue to increase annually as well and that burden is placed solely upon City of Fosston residents, where the amount the school pays for the use of these facilities is spread out on the entire school district. Offerdahl explained that at the last meeting there was only discussion on a 2% increase for the schools lease agreement. Anderson made a motion, seconded by Veum to increase the lease amount by 2%. Motion passed by unanimous vote. Ricke will take this to the school board.

- Ricke was also present to inquire about the City's offer of \$10,000 for the purchase of Mutton park and whether that offer stands and for how long. Offerdahl explained that the offer stands and will be indefinite at this time. Offerdahl explained that because the funds of the sale of Mutton park were to be used for elementary playground improvements, this council felt okay in offering that amount of money for property that will be deed restricted for the sole purpose of park use. The school board's request for \$20,000 was based on the property value that the Polk County assessor valued the land on. This valuation was based on residential square footage. Because this land would be deed restricted and used as park area and would not be sellable for residential use, the valuation the assessor made was not considered as a reasonable price to pay. Offerdahl informed Ricke that the city sold land where the bus garage is to the school in 2006 for \$6,000. When the FIT trail was done, the City of Fosston had to purchase an easement from the school for the area behind the bus garages in the amount of \$10,000.00.
- Ricke expressed his concern with seeing the school buses being loaded with children. Graham explained that it has been a long time agreement between the school and the city to use the school buses for summer rec transportation and that the City pays for the fuel and the bus drivers wages.

Hospital: Chuck reported that the hospital has hired another doctor. A report from Kevin Gish was provided to each council member.

Airport: Veum reported that the new sign is in and looks great. Lucken is waiting for Lee Peterson to provide a quote for the repainting of the hangars at the airport. It will be up to each hangar owner to have Peterson paint the hangar or have it painted by someone else. All owners have been notified of the need to get the painting done by the end of the year.

Matt Upgren of Karvakko Engineering was present and reported that the low bidder for the apron and taxilane rehabilitation project was Davidson Construction. He has been instructed by the Minnesota Office of Aeronautics to wait to award the bid until after July 1<sup>st</sup>, as more funding may become available.

Member Veum introduced the following resolution and moved its adoption:

**RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF A \$458,000  
GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE NOTES, SERIES 2017A  
AND**

**AWARDING THE SALE THEREOF**

**RESOLUTION NO. 17-11**

The motion for the adoption of the foregoing resolution was duly seconded by member Anderson and upon a vote being taken thereon, the following voted in favor thereof: Veum, Anderson, Dufault, Offerdahl, and Hoialmen.

and the following voted against the same: None.

Whereupon the resolution was declared duly passed and adopted this 12<sup>th</sup> day of June, 2017.

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James Offerdahl, Mayor

Attest:

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Charles Lucken, City Administrator

Member Hoialmen introduced the following resolution and moved its adoption:

**RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF A \$439,000  
ELECTRIC REVENUE NOTE, SERIES 2017B**

**AND AWARDING THE SALE THEREOF**

**RESOLUTION NO. 17-12**

The motion for the adoption of the foregoing resolution was duly seconded by member Dufault and upon a vote being taken thereon, the following voted in favor thereof: Hoialmen, Dufault, Offerdahl, Veum, and Anderson.

and the following voted against the same: none.

Whereupon the resolution was declared duly passed and adopted this 12<sup>th</sup> day of June, 2013.

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James Offerdahl, Mayor

Attest:

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Charles Lucken, City Administrator

Council considered approval of Partial Pay Request No. 1 in the amount of \$131,494.50 from Hagen Construction & Trucking for the Fosston Sports Complex Project. Kinnen reported that the project is about a week behind but is still in a good timeline for the 30<sup>th</sup>, weather permitting. A motion was made by Dufault, seconded by Hoialmen to approve Partial Pay Request No.1 in

the amount of \$131,494.50 to Hagen Construction & Trucking. Motion carried by unanimous vote.

Council considered the adoption of Annexation Ordinance 4.28. This annexation is for a parcel the City purchased approximately 20 years ago and had never annexed it. Dufault made a motion, seconded by Veum to adopt Annexation Ordinance 4.28 and Notice of Intent for Annexation. Motion carried by unanimous vote.

Council considered a proposal from Karkakko Engineering for Veteran's Park & East Polk Heritage Center Walking Paths Project. Offerdahl would like a couple of alternatives added. One for urbanization from Dairy Queen to Sollies and another for Sollies to Super 8. Kinnen will get this added to the project memorandum. Anderson made a motion, seconded by Hoialmen to approve the proposal from Karvakko Engineering for Veteran's Park & east Polk Heritage Center Walking Path Projects. Motion carried by unanimous vote.

Bonnie Stewart was present to report on the prospective Arts and Culture Commission. Stewart reported that the last working group meeting was Wednesday. There is a lot of momentum and excitement about adding an arts and culture commission. Stewart has an ordinance that will outline the workings of an arts and culture commission for the City of Fosston. Lucken will have city attorney review the ordinance before the next council meeting.

Stewart also reported that funding for the Heritage Center for the 2016 year was not requested mistakenly by the Heritage Center board and respectfully asked for back payment for the annual donation in the amount of \$4,000.00 Stewart reported that the Larson house needs paint and a new roof and a bid for both jobs was accepted for a total cost of approximately \$15,000.00. A Motion was made by Hoialmen, seconded by Anderson to approve the request for the back payment donation of \$4,000.00. Motion carried by unanimous vote.

There being no further business to come before the council, motion was made by Anderson, seconded by Veum to adjourn. Motion carried by unanimous vote.