

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA
July 9, 2018

The regular meeting of the Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, July 9, 2018 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Dufault, Hoialmen and Anderson. Members absent: Lowell Veum. Also present was: Charles Lucken, Cassie Heide, Lee Cariveau, David Larson, Keith Kinnen, Matt Upgren, Ed Lavelle, Karen Graham, Scott Bixby, Chett Carlson, Barbara Johnson, Jeff Olson, Mark Hagen, and Lee Cariveau.

Motion was made by Anderson, seconded by Hoialmen to approve the agenda with the following modification

Add Resolution Authorizing the Sale or Disposal of Real Property to item 8.

Motion carried by unanimous vote.

Motion was made by Hoialmen seconded by Dufault to approve Consent Agenda items A., B.
Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held June 11, 2018, the minutes of the special closed meeting held June 11, 2018, and the minutes of the special meeting held June 25, 2018.
- B) To approve Accounts Payable Bill Listing #18-07 in the amount of \$199,660.70 and AP Bill Listing #18-07A in the amount of \$1,139,375.88.

COMMITTEES/BOARDS/COMMISSION:

Law Enforcement: Deputies Scott Bixby and Chett Carlson were present to discuss matters pertaining to their department

- Summer is busy in Fosston. All School Reunion went very well without any major issues. Squads made a point of being visible.

Street/Utilities/Sanitation: Dave Larson reported on matters pertaining to his departments.

- Crews have been busy preparing for the reunion and all went well, despite the storm that came through at the end of the week before the storm.
- Cleanup on the Aspen property has begun and should be completed by the end of the week.
- Larson and Lyseng have communicated with residents on Eaton Avenue that are being affected by our street project.

- MN Office of Pipeline Safety inspection is coming up this week and staff is ready for that.
- MDV shut down at the end of June for summer maintenance.
- A fair amount of water was dumped this spring, but levels are still high, especially with the recent rains.
- New transformers have been ordered to replace out old high level PCB transformers.
- Power outage at the end of June took our city off line for about seven hours. Minnkota worked very quickly and put Fosston in a priority position to restore our power and we are thankful for their work.
- The Fire department does not have a generator. Larson will work with the department to determine the size and specification needs for a generator that will at least run the garage doors, lights and some compressors that are needed in emergency situations.

Civic Center/Park & Recreation: Karen Graham was present to discuss matters pertaining to her department.

- New pool heater was installed today. Boileers will be installed tomorrow. Al's Electric did some re-wiring as well.
- Summer rec is winding down with only a couple of tournaments on our facility left. Pool program continues through August 9th.
- Swede Bros is coming back on August 9th to fix the outer edges on the pool floor.
- Will budget for a new zamboni for 2019.
- Offerdahl would like to see some cost estimates for air conditioning in Civic Center. Graham will work on this.

Airport

- All hangars have been painted and one hangar has been torn down. Airport is looking good.

Council considered approving Civic Center Lease with Independent School District No. 601. Member Dufault is not comfortable with the language in sections 1 a) and 1 b) where the lease states that “tenant shall have the exclusive use of the gym...” and “tenant shall have the exclusive use of the pool area...” Dufault would like to have our attorney review the lease and make modifications to make the lease less restrictive to the city, while still allowing priority use for the school during the school year. This agreement has already been signed by Superintendent Kevin Ricke. Lucken would like to see the agreement approved tonight and modified before the next lease renewal as an issue has never arose where the city was not able to use the space during the school year if the school was not already using it. A motion was made by Anderson, seconded by Veum to approve Civic Center lease with Independent School District No. 601 and City of Fosston. Members Hoialmen and Offerdahl were in favor. Dufault was opposed. Motion carried.

Jeff Olson and Barbara Johnson of the Arts and Culture Commission were present to discuss the grant received from the NW MN Arts Council and propose a location. Johnson informed the council that the commission wrote a grant for a sculpture to be placed in Fosston. That grant was approved in the amount of \$7830 and \$783 was matched by the Fosston Economic Development Authority. The Commission has enlisted Jeff Olson as the sculptor. Olson is proposing a steel Viking ship that would be approximately 10 to 12 feet tall with an area for standing in and a stool for children to step on for pictures. This sculpture is the first of more in the hopes of the commission. It was the consensus of council to place the sculpture near the FIT trail on Brandt Ave and the Columbia road near a bench that is already placed there. There is adequate space for this. A motion was made by Anderson, seconded by Hoialmen to approve the placement of the sculpture on the FIT trail at the intersection of Brandt and the Columbia Road. Motion carried by unanimous vote.

Council considered approving task order 010, design services for east end multi use path. Keith Kinnen of Karvacko engineering was present to inform the council that he worked with Laurel on securing a grant in the amount of \$206,000 for a multi use path that will run from Dollar General to the Super 8. This project is both federally and state funded. The task order includes design engineering for the project. Construction engineering has not yet been estimated as the actual construction engineering will depend greatly upon the actual time construction takes as this grant requires on site engineering. Member Dufault informed the council that he did not have ample time to review the task order and will not vote in favor until he has had time to properly review it. It was the consensus of the council to table this task order until the next meeting.

Council considered approving purchase agreement between Tammi J. Jaloweic and William J. Jaloweic and City of Fosston for purchase of Aspen Addition parcel 87.00965.00. A motion was made by Hoialmen, seconded by Anderson to approve purchase agreement between Tammi J. Jaloweic and William J. Jaloweic and City of Fosston for purchase of Aspen Addition parcel 87.00965.00.

Council considered approving resolution authorizing the sale or disposal of real property for the Jaloweic property purchase.

Member Veum introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE SALE
OR DISPOSAL OF REAL PROPERTY
RESOLUTION NO. 18-23**

WHEREAS, it is in the best interest of the City of Fosston, Minnesota (“City”) to sell or otherwise dispose or transfer real property located in the County of Polk, State of Minnesota, as follows:

Legal Description:

Lot One (1), Block Three (3), Aspen Addition to the City of Fossto
 (“Land”)

Buyer/Transferee:

Tammi J. Jalowiec and William J. Jalowiec

(“Transferee”); and

WHEREAS, Minnesota Statutes, Sections 412.201 and 412.211 provide that real property of the City may be disposed of as its interests require.

NOW, THEREFORE, IT IS RESOLVED by the City Council as follows:

1. That the City sell, convey or otherwise dispose of or transfer the Land to the Transferee or any previous disposal or transfer of the Land to the Transferee is ratified and approved; and

2. That the Mayor and the City Administrator are authorized and directed to sign and deliver an instrument of conveyance of the land to the Transferee and any such instrument of conveyance which was previously signed and delivered is ratified and approved.

The motion for the adoption of the foregoing resolution was duly seconded by member Anderson and upon vote being taken thereon the following members voted in favor thereof: Veum, Anderson, Dufault, Hoialmen, and Offerdahl

and the following voted against same: none.

Upon this vote, this resolution passed and is effective the 9th day of July, 2018.

James Offerdahl, Mayor

Attest:

Charles Lucken, City Administrator

Lee Cariveau, Widseth, Smith, Nolting was present to discuss 2018 Street and Utility Improvement project and update the council. Cariveau has spoke with all but one of the home owners being affected by our Eaton Avenue project several times. There will be a period of time where the road will be gravel until it is paved. That time period will likely begin on Wednesday. The section of road that will be replaced as an alternate to our Eaton Avenue project on Skeie Drive was originally a 25 foot section. Cariveau will get cost estimates for the following three options, as the wear and tear on this road is more than others with heavy semi-truck traffic to the Dollar General store; 1) take out asphalt, leaving curb and gutter alone and re-paving the extra 50 feet or so. 2) do a two inch mill, fill any potholes and pave over the top, or; 3) replace with concrete. These estimates will be ready for council to review at Augusts meeting and that is ample time for the contractor, as he doesn't anticipate that portion of road to be worked on until mid to late August.

Keith Kinnen, Karvakko Engineering updated council on the warming house project and the punch list items that have been done and that are still outstanding. Kinnen informed council that the floor has been replaced. The floor grate is not yet installed but Larson has ordered it and it will be in soon. The Drywall subcontractor was back and repaired the out of spec drywall. Kinnen has inspected and it appears to be within specifications. The gaps under the doors have been fixed. There are still turf issues and countertop, miter joints around windows, door handles that stick in the locked position, and trim issues that are outstanding. The warranty period for these items is coming to a close on August 22nd. Hagen assured the council he will get the items fixed.

There being no further business to come before the council, motion was made by Dufault, seconded by Hoailmen to adjourn. Motion carried by unanimous vote.

Charles Lucken, City Administrator