

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA
JULY 8, 2013

The regular meeting of the Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, July 8, 2013 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Veum, Lambert, Dufault and Carlson. Also present was Sheriff Erdman, Ken Buchanan and Lee Cariveau.

Motion was made by Carlson seconded by Lambert to approve the agenda with the following modification. Motion carried by unanimous vote.

- 1) Consider approval of Transient Merchant License.
- 2) Review quotes for air conditioning unit at the Library Art Center Theatre.

Motion was made by Veum seconded by Dufault to approve consent agenda items A and B. Motion carried by unanimous vote.

- A) To approve the minutes of the meeting held June 10th as per copies furnished each member.
- B) To approve Accounts Payable Bill Listing #13-07 in the amount of \$70,497.82 and AP Bill Listing #13-07A in the amount of \$205,673.25.

COMMITTEES/BOARDS/COMMISSION:

Law Enforcement: Sheriff Erdman was present to discuss law enforcement matters.

- The deputies reported a good weekend during the All School Reunion. Many positive comments from law enforcement were received.
- The County budget process has begun.
- The speed trailer is in McIntosh and will come to Fosston after that.

Streets/Sanitation/Utilities: A report from the Director of Public Works was reviewed. The smell from the Lagoons/IPF was discussed.

Hospital: Kevin Gish is the new administrator.

Community/Economic Development: FEDA met at noon today and discussed the following:

- Potential redevelopment on North Johnson Avenue;
- The Woolen Mill project is moving along and walls are going up.

Airport: The taxiway project is almost complete and punchlist items are being worked on.

Star Committee: The new entrance signs have been installed.

Motion was made by Lambert seconded by Veum to approve development of the Natural Play Space on city property at the Sports Complex. The plan was reviewed and it was noted that the Athenian Club organized the meetings in the development of the Natural Play Space and the 4-H Club as well as Rotary were involved in this project.

The Public Hearing to Gather Citizen Input on the Small Cities Development Program Grant Activities in the City of Fosston was opened. Ken Buchanan from the NW Multi-County HRA was present to discuss progress on this program. He reported that the goal in Fosston was to complete four commercial rehab projects and seven Owner Occupied Housing projects. To date Fosston has six commercial projects and six Owner/Occupied housing projects. Twin Valley had not yet committed funds for commercial rehab projects so it forfeited \$40,000 to Fosston. The council formally accepted the \$40,000 from Twin Valley and the Public Hearing was closed at 7:42 p.m.

Member Veum introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING SPONSORSHIP
OF TRAILS OPERATED BY
KNIGHTRIDERS SNOWMOBILE CLUB
RESOLUTION 13-17

BE IT RESOLVED, that the City of Fosston act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for grooming of snowmobile trails managed by the Knightriders.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Fosston may enter into an agreement with the State of Minnesota for the above-referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the City Administrator is authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized to serve as the fiscal agent for the above-referenced project.

The motion for the adoption of the foregoing was duly seconded by member Carlson and upon vote being taken thereon the following members voted in favor thereof: Veum, Carlson, Dufault, Lambert and Offerdahl

And the following voted against the same: None

Whereupon said resolution was declared passed and adopted this 8th day of July 2013.

James Offerdahl, Mayor

ATTEST:

Charles Lucken, City Administrator

Member Lambert introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING SUBMISSION
OF PUBLIC TRANSIT ASSISTANCE
APPLICATION TO MN/DOT
RESOLUTION 13-18

RESOLVED, that the City of Fosston enter into an Agreement with the State of Minnesota, Department of Transportation, to provide transportation service in the City of Fosston.

FURTHER RESOLVED, that the City of Fosston agrees to provide fifteen (15) percent of the total operating costs from local funds and twenty (20) percent of the total capital costs.

FURTHER RESOLVED, that authorization to execute the aforementioned Agreement and any amendments thereto is hereby given to the Mayor and the City Administrator.

FURTHER RESOLVED, that the Mayor and the City Administrator are hereby authorized to execute requests for reimbursement from the Minnesota Department of Transportation.

The motion for the foregoing resolution was duly seconded by member Veum and upon vote being taken thereon the following voted in favor thereof: Lambert, Veum, Carlson, Dufault and Offerdahl

And the following voted against same: None

Whereupon said resolution was passed and adopted this 8th day of July, 2013.

James Offerdahl, Mayor

ATTEST:

Charles Lucken, City Administrator

Member Dufault introduced the following resolution and moved its adoption:

RESOLUTION CALLING FOR A PUBLIC HEARING ON
THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-11
AND THE ADOPTION OF TAX INCREMENT FINANCING PLAN RELATING THERETO
RESOLUTION 13-19

BE IT RESOLVED, by the City Council (the "Council") of the City of Fosston, Minnesota (the "City"), as follows:

1. Public Hearing. The City Council shall meet on Monday, August 12, 2013, at approximately 7:00 p.m. to hold a public hearing on the following matter; (a) the proposed establishment of Tax Increment Financing District No. 1-11, and (b) the proposed adoption of the Tax

Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.174 to 469.1799, inclusive, as amended (the "Act").

2. Notice of Hearing. Filing of Plan. The Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the Tax Increment Financing Plan, as proposed to be adopted, on the file in the Administrator's Office at City Hall and to make such copies available for inspection by the public.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Carlson and upon vote being taken thereon, the following voted in favor thereof: Dufault, Carlson, Veum, Lambert and Offerdahl

And the following voted against same: None

Whereupon said resolution was declared duly passed and adopted this 8th day of July, 2013.

James Offerdahl, Mayor

ATTEST:

Charles Lucken, City Administrator

The council reviewed a proposal from the NW MN Multi-County HRA to develop a single family home in Fosston. As Buchanan explained, the HRA is willing to build a spec home in Fosston. There is a lot on Cormontan that would be a great location for this home. The proposals for the home were reviewed by council. Estimated costs came in at nearly \$200,000 and council expressed concern that we are exceeding a saleable price for Fosston. They also noted that this price did not include the cost of the lot. Buchanan agreed it would be nice to keep the price down. No action taken.

Motion was made by Carlson seconded by Lambert to proceed with the purchase of alley right-of-way from Burlington Northern Santa Fe Railroad. This is for Tract A in the amount of \$58,500. Motion carried by unanimous vote. As Lucken explained, we had the property appraised on both sides of the tracks; the north side as Tract A and the south side as Tract B. The appraisal came back at \$58,500 for Tract A and \$8,600 for Tract B. The railroad is okay with the appraisal of Tract A but not B. The dollars to make this purchase would come from reserves in utilities.

Two bids were received for demolition of blighted property at 414 Third Street NE. Lenes bid \$4,500.00 and Blaser bid \$2,500. Motion was made by Dufault seconded by Veum to accept the low bid of \$2,500 from Blaser Excavating for demolition of blighted property at 414 Third Street NE and assessing the cost to the property owner. Motion carried by unanimous vote.

Council considered the application for a Transient Merchant License from Lisa Hunter, dba Just Picked Fruit & Citrus, LLC. They would be set up in Fosston maybe three times a year for two days at a time. This would be a refrigerated semi selling case lots of peaches, cantaloupe and watermelon. They do not yet have permission from the property owner to set up in the location they would like to be. After

further discussion, it was decided to table this matter until we receive further information from the applicant. This includes signed verification from the property owner and insurance requirements. This will be discussed further in August.

Administrator Lucken informed the council that the air conditioning unit at the Library in the Theatre portion of the building needs replacement. Two bids were received; bidders were Rustad Heating & Plumbing with a bid of \$6,400 and Manecke Heating & Cooling with a bid of \$7,200. We own the building and provide it to the Library Art Center at no cost to them. Motion was made by Veum seconded by Lambert to accept the low bid from Rustad Heating & Plumbing at a cost of \$6,400.00. Motion carried by unanimous vote.

Lee Cariveau was present to discuss wetland delineation for the FIT trail. Gerald Krog has wetland in Roseau County. The city went through him before and his price is \$3,229.21. Red Lake Watershed District also has wetlands. They are willing to sell to the city for \$2,260.53. Motion was made by Lambert seconded by Dufault to approve the purchase from the Red Lake Watershed District for \$2,260.53. Motion carried by unanimous vote.

There being no further business to come before the council, motion was made by Veum seconded by Carlson to adjourn.

Charles Lucken, City Administrator