

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
JULY 13, 2015

The regular meeting of the City Council of the City of Fosston, Polk County Minnesota was held in Council Chambers on Monday, July 13, 2015 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Veum, Hoialmen, Anderson and Dufault. Also present: Wayne Omundson, Ed LaValle, Paige Tomkins, Deputy Matt Bellamy, Deputy Sondrol, Lee Cariveau, Mark Hagen and Dave Larson.

Motion was made by Hoialmen seconded by Anderson to approve the agenda with the following modifications: Motion carried by unanimous vote.

- A) Consider approval of Change Order #2 for the Veteran's Memorial Park Updates;
- B) Consider Amendment to Task Order #4 to Karvako Engineering ;
- C) Consider approval of the Bond Sale for the 2015 Alley & N. Mary Ave. Street Project.

Motion was made by Veum seconded by Anderson to approve consent agenda items A and B. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held June 8, 2015 as per copies furnished each member.
- B) To approve Accounts Payable Bill Listing #15-07 in the amount of \$73,131.79 and AP Bill Listing #15-07A in the amount of \$9,043.78.

COMMITTEE REPORTS:

Law Enforcement: Deputies Bellamy and Sondrol were present to discuss law enforcement matters:

- Air Conditioning and Duct Work cleaning in the law enforcement office area was done and thanked the City for taking care of that.
- With all the construction in town law enforcement is watching speeds of traffic and parking.
- With the power outage this evening taking the signal lights out of service, Bellamy monitored that traffic and all went smoothly.

Streets/Sanitation/Utilities: Dave Larson reported on matters pertaining to his departments:

- Mowing continues and some tree removal/trimming has been done as well.
- With the fiber crew in town we are receiving around 50 locates/day. Staff is trying to keep ahead of these as well as do our own work.
- The outage this evening was due to a subcontractor under NCS doing a bore and hit a three phase primary in the alley by Lucken's house. If another incident happens, Larson will stop that crew as this is unacceptable.

Civic Center/Parks & Recreation:

- The Civic Center Lease for 2015-2016 was reviewed. Lucken increased the amount by 1 1/2 % and increased use of the Softball Complex by \$500 as there has been a lot of maintenance involved. The lease amount for 2015-16 87,230.00 for civic center rent and softball complex.
- The state awarded a grant for the sports complex improvements in the amount of \$90,000. This amount needs to be matched and council wants good cost estimates between now and budget time.

- The rock wall won't tip over but something needs to be done.

Hospital:

- A new 32 slice CT Scanner will be installed at the hospital.

Community/Economic Development:

- EDA has been focusing on downtown redevelopment now and future as well as the Palubicki project.
- The FEDA board is recommending a purchase option on the Molden House adjacent to the very old Rosebud Station. They would like this to be for 36 months with a maximum purchase price of \$80,000. The taxable value on it at this time is \$69,000. The board would also like a 36 month, \$40,000 option on the old Shoe Shop property. Motion was made by Anderson seconded by Veum to approve the agreements. Motion carried by unanimous vote.

Airport:

- The buzzing has quit.
- Concrete is coming up at the front entrance door to the SRE Building.

Motion was made by Anderson seconded by Dufault to approve Pay Estimate #1 from Dennis Killian Construction in the amount of \$39,429.29 for the Veteran's Memorial Park Project. Motion carried by unanimous vote.

Member Veum introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING SUBMISSION  
OF PUBLIC TRANSIT ASSISTANCE  
APPLICATION TO MN/DOT  
RESOLUTION 15-32

RESOLVED, that the City of Fosston enter into an Agreement with the State of Minnesota, Department of Transportation, to provide transportation service in the City of Fosston.

FURTHER RESOLVED, that the City of Fosston agrees to provide fifteen (15) percent of the total operating costs from local funds and twenty (20) percent of the total capital costs.

FURTHER RESOLVED, that authorization to execute the aforementioned Agreement and any amendments thereto is hereby given to the Mayor and the City Administrator.

FURTHER RESOLVED, that the Mayor and the City Administrator are hereby authorized to execute requests for reimbursement from the Minnesota Department of Transportation.

The motion for the foregoing resolution was duly seconded by member Anderson and upon vote being taken thereon the following voted in favor thereof: Veum, Anderson, Hoialmen, Dufault and Offerdahl

And the following voted against same: None

Whereupon said resolution was passed and adopted this 13th day of July, 2015.

---

James Offerdahl, Mayor

ATTEST:

---

Charles Lucken, City Administrator

Motion was made by Anderson seconded by Hoialmen to approve Partial Pay Estimate #6 in the amount of \$182,545.63 from Gordon Construction for the Second Street South Project. Motion carried by unanimous vote.

Wayne Omundson spoke to the council regarding his request for \$1,000 for next year Senior Meals Program. As he explained the numbers of participants has increased again and that is good news. They lack volunteers and are always looking for more. This is a great program though and it gets people together. Motion was made by Anderson seconded by Hoialmen to approve the donation for 2016 for \$1,000. Motion carried by unanimous vote. Omundson thanked the council for their continued support.

Lee Cariveau reported on City Projects:

Downtown Street and Utilities Project:

- Gordon Construction has removed and replaced all concrete with issues. Most of the Kaiser Avenue Sidewalk is done. The alley still needs to be done as well as some other minor areas such as the Civic Center, by the High School off of Inderlee, in front of Nord's along Johnson Avenue. Gordon would like those smaller projects to go to another contractor if possible and if the council does not mind. He could contact Hemmingsen or Killian. Council thought either would be fine.

FIT Trail:

- Partial Payment Estimate #6 and #7 were presented to council for consideration. Cariveau reports that Pay Estimate #6 was first presented in April and was tabled pending review by MN DOT. Problem areas were looked at and 11 spots were identified. Bemidji Bituminous and Hagen worked on the spots two weeks ago and last Friday a seal coat was applied. As Cariveau explained, that completes pay estimate #6 and pay estimate #7 releases the retainage. Offerdahl asked if any council members looked at the trail. Veum did and he is not at all happy with it. Offerdahl is not happy either. They had talked about feathering out the patches and they are horrible. We have a bad looking trail and there is still water standing on it. Cariveau stated there are some small minor areas with ponding, however walkers and bicyclists could go around those areas. He further stated that the trail is only nine inches deep and is bound to float – it's on a swamp and a dump. Offerdahl thinks the bituminous contractor did a bad job and this is only a one year old trail. The patches are porous – they can re-do the patches or forget it. Veum further stated that we should not pay more on this. Motion by Anderson seconded by Hoialmen to table this until all council members have a chance to look at the trail. Motion carried by unanimous vote.

Sidewalk Improvement Plan:

- A Preliminary Capital Sidewalk Improvement Plan was prepared for the next ten to twenty years and broke down. The timetable in the report is a sample. The dollar amounts are big but ped ramps are very expensive to do. The Safe Routes to School dollars are dependent on Federal funds. The Capital Grant program under the SRTS covers a one mile radius from pre-K through 8<sup>th</sup> grade. The Highway #2 corridor would be MN DOT's responsibility but Fosston is not on the ten year STIP for this. Council members will review the full report.

Motion was made by Veum seconded by Anderson to approve the Change Order for Killian Construction for the Veteran's Memorial Park Updates. Motion carried by unanimous vote. This change order results in a \$400 decrease to the project.

Council considered the change order from Karvacko Engineering. This change order is a supplement to task order #4. The request is for \$1,500 to cover additional time the Veteran's Memorial Park Improvements have taken. The Mayor requests more information – how many more hours has this taken to justify the \$1,500. No action taken.

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE ISSUANCE, SALE AND DELIVERY  
OF A \$450,000 GENERAL OBLIGATION IMPROVEMENT BOND,  
SERIES 2015B  
RESOLUTION NO. 15-33**

The motion for the adoption of the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following voted in favor thereof: Anderson, Dufault, Veum, Hoialmen and Offerdahl.

And the following voted against same: None

Whereupon the resolution was declared duly passed and adopted this 13<sup>th</sup> day of July, 2015.

\_\_\_\_\_  
James Offerdahl, Mayor

ATTEST:

\_\_\_\_\_  
Charles Lucken, City Administrator

There being no further business to come before the council, motion was made by Hoialmen seconded by Anderson to adjourn. Motion carried by unanimous vote.

\_\_\_\_\_  
Charles Lucken, City Administrator