

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA
January 9, 2023

The regular meeting of the Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, January 9, 2023, at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Dufault, LePier and Mulry. Members absent: Anderson. Also present was: Cassie Heide, Steven Lyseng, Sarah Manecke, Dustin Manecke, Shane Linehan, Stephen Larson, Keith Kinnen, Lee Cariveau, Karen Graham, Amelia Linehan, Mary Olson, Andrew Hanson, Jarda Solc and Mark Hagen.

Recited the Pledge of Allegiance.

Motion was made by Dufault, seconded by Mulry to approve the agenda. Motion carried by unanimous vote.

James Offerdahl recited the Official Oath as he was sworn into the office of Mayor of the City of Fosston by Administrator Heide.

Brandon LePier recited the Official Oath as he was sworn into the office of Council of the City of Fosston by Mayor Offerdahl.

Motion was made by Dufault, seconded by LePier to approve Consent Agenda items A., B., C., D., E., F., G., H., I. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held December 12, 2022, as presented.
- B) To approve Accounts Payable Bill Listing #23-01 in the amount of \$327,453.48, Accounts Payable Bill Listing #23-01B in the amount of 76,745.12 and Supplemental AP Bill Listing #23-01A in the amount of \$731,619.72.
- C) To approve Accounts Payable Bill Listing – Omland Court, \$14,067.89.

Member Dufault introduced the following resolution and moved its adoption:

**RESOLUTION DESIGNATING OFFICIAL DEPOSITORY
AND SUPPLEMENTAL DEPOSITORIES
RESOLUTION NO. 23-01**

WHEREAS, Minnesota Statutes Section 118 sets forth the procedures for the deposit of Public Funds and it is necessary for the Fosston City Council or the Treasurer or Chief Financial Officer to annually designate a bank as the official depository for City funds and manage the collateral pledged to such funds; and

WHEREAS, the First National Bank, American Federal Bank and the Ultima Bank Minnesota are now the official depositories; and

WHEREAS, other financial institutions from time to time have offered to pay the City of Fosston interest rates on deposits which are greater than can be obtained by other investments.

NOW THEREFORE BE IT RESOLVED, that the City of Fosston City Council does hereby designate the First National Bank, American Federal Bank and the Ultima Bank Minnesota as the City's official depositories for 2023.

BE IT FURTHER RESOLVED, that the 4M Fund be designated as additional depositories for 2032 for investment purposes only; and

BE IT FURTHER RESOLVED, that checks of the City of Fosston drawn on any of the official depositories shall be signed by the following officers:

James Offerdahl, Mayor

Cassandra Heide, City Administrator

BE IT FURTHER RESOLVED, that the City Administrator is authorized to use a facsimile signature stamp at such time as it becomes necessary for Mayor James Offerdahl, and

BE IT FURTHER RESOLVED, that the City Administrator shall have authority to wire transfer funds from one official depository to another for the purpose of investing City funds, and

BE IT FURTHER RESOLVED, that the Treasurer of the City of Fosston is hereby designated as the approval authority for the acceptance and release of all collateral to be held by the City in conjunction with City Funds on deposit with authorized institutions.

The motion for the adoption of the foregoing resolution was duly seconded by member LePier and upon vote being taken thereon the following members voted in favor thereof: Dufault, LePier, Mulry and Offerdahl.

and the following voted against same: None.

Whereupon said resolution was declared passed and adopted this 9th day of January, 2023.

James Offerdahl, Mayor

Attest:

Cassie Heide, City Administrator

Member Dufault introduced the following resolution and moved its adoption:

**CITY OF FOSSTON
COUNTY OF POLK
STATE OF MINNESOTA**

RESOLUTION NO. 23-02

A RESOLUTION APPOINTING 2023 BOARDS & COMMITTEES

WHEREAS, the City Council annually appoints individuals to serve in an advisory capacity on various boards and commissions;

WHEREAS, Included is the designation of Acting Mayor and appointment of City Council members and staff to various committees;

THEREFORE, BE IT RESOLVED: The City Council does hereby make the following annual appointments:

See Exhibit A

The motion for the adoption of the foregoing resolution was duly seconded by member LePier and upon vote be taken thereon the following voted in favor thereof: Dufault, LePier, Mulry and Offerdahl.

and the following voted against the same: None.

Whereupon said resolution was declared passed and adopted this 9th day of January, 2023.

James Offerdahl, Mayor

ATTEST:

Cassie Heide, City Administrator

**BOARDS AND COMMISSIONS - 2023
EXPIRATION DATE - DECEMBER 31, 2023**

New appointments in red

PLANNING COMMISSION

City Council

AIRPORT COMMISSION (5 YEAR TERM)

Charlie Anderson	2023
Bruce Emmel	2024
Tom Jones	2025
Paul Votova	2026
Kyle Vig	2027

UTILITIES COMMISSION (3 YEAR TERM)

Lowell Veum
Wayne Holt
Jim Offerdahl, Council Appointee

2022
2024

APPOINTMENTS FOR 2023

Vice President of the Council
2nd Vice President of the Council
Assistant Weed Inspector
Emergency Management Director
Zoning Official
Hospital Board
Liaison to Library Board
Street
Civic Center

Roy Dufault
Charlie Anderson
Jim London
Steven Lyseng
Steven Lyseng
Roy Dufault
Mike Mulry
Charlie Anderson
Roy Dufault

PERSONNEL COMMITTEE

Jim Offerdahl
Cassie Heide
Karen Graham
Steven Lyseng
Sarah Manecke

PUBLIC SAFETY COMMITTEE

Jim Offerdahl
Cassie Heide
Roy Dufault
Dustin Manecke
Mike Murray
Curt Nelson
Ray Miller
Dave Larson
Ruth Fonder
Todd Selk

PARKS & REC COMMITTEE

Charlie Anderson
Mike Mulry
Karen Graham
Cassie Heide

STREET

Charlie Anderson
Mike Mulry
Steven Lyseng
Jim London
Cassie Heide

MEMORIAL DAY PLANNING COMMITTEE

Curt Nelson
Dean Vikan
Cassie Heide
Sarah Manecke
Ben Stout
Ilene Reiersen

VETARANS MEMORIAL PARK COMMITTEE

Jim Offerdahl
Cassie Heide
Chuck Lucken
Dave Larson
Dean Vikan
Curt Nelson

ARTS & CULTURE COMMISSION

Cassie Heide Liaison
Barb Johnson
Heidi Danos
Jason Steinbrenner
Mike McColl
Bonnie Stewart
Rhonda Carlin

APPOINTMENTS FOR 2023

MAYOR AND COUNCIL

ELECTED

EXPIRE

Jim Offerdahl, Mayor	2022	2024
Roy Dufault	2020	2024
Charlie Anderson	2022	2026
Mike Mulry	2020	2024
Brandon LePier	2022	2026

FOSSTON ECONOMIC DEVELOPMENT AUTHORITY

Evan Fonder, appointed to Gish’s vacated seat	2025
Mark Finstad	2027
Jen Howard, appointed to Breckel’s vacated seat	2022
David Burggraf	2023
Todd Selk, appointed to Peltiers seat July, 2022	2024
Jim Offerdahl, Council Appointee (appointed 1/11/10)	
Roy Dufault, Council Appointee (appointed 6/10/13)	

Member Dufault introduced the following resolution and moved its adoption:

**CITY OF FOSSTON
COUNTY OF POLK
STATE OF MINNESOTA**

RESOLUTION NO. 23-03

A RESOLUTION APPROVING COLLATERAL PLEDGED

WHEREAS, the City Council annually approves the collateral pledged by the official depositories of city funds;

THEREFORE, BE IT RESOLVED: The Council of the City of Fosston hereby approves the following collateral pledged:

First National Bank	\$ 885,000
American Federal Bank	\$ 250,000
Ultima Bank Minnesota	\$1,550,000

The motion for the adoption of the foregoing resolution was duly seconded by member LePier and upon vote being taken thereon the following members voted in favor thereof: Dufault, LePier, Mulry and Offerdahl.

and the following voted against same: None.

Whereupon said resolution was declared passed and adopted this 9th day of January, 2023.

James Offerdahl, Mayor

ATTEST:

Cassie Heide, City Administrator

Member Dufault introduced the following resolution and moved its adoption:

**CITY OF FOSSTON
COUNTY OF POLK
STATE OF MINNESOTA**

RESOLUTION NO. 23-04

A RESOLUTION APPROVING TREASURER'S SURETY BOND

WHEREAS, the City Council annually approves a surety bond in the amount of \$100,000 for the Treasurer (City Administrator) as required by Auditor of Polk County and the State of Minnesota;

THEREFORE, BE IT RESOLVED: The Council of the City of Fosston hereby approves a surety bond for the Treasurer in the amount of \$100,000.

The motion for the adoption of the foregoing resolution was duly seconded by member LePier and upon vote being taken thereon the following members voted in favor thereof: Dufault, LePier, Mulry and Offerdahl.

and the following voted against same: None.

Whereupon said resolution was declared passed and adopted this 9th day of January, 2023.

James Offerdahl, Mayor

ATTEST:

Cassie Heide, City Administrator

Member Dufault introduced the following resolution and moved its adoption:

**CITY OF FOSSTON
COUNTY OF POLK
STATE OF MINNESOTA**

RESOLUTION NO. 23-05

**A RESOLUTION DESIGNATING
THE THIRTEEN TOWNS
AS THE
OFFICIAL NEWSPAPER**

WHEREAS, the City Council annually designates a local publication as the City’s official newspaper;

THEREFORE, BE IT RESOLVED: The City of Fosston designates **The Thirteen Towns** as the 2023 Official Newspaper.

The motion for the adoption of the foregoing resolution was duly seconded by member LePier and upon vote being taken thereon the following members voted in favor thereof: Dufault, LePier, Mulry and Offerdahl.

and the following voted against same: None.

Whereupon said resolution was declared passed and adopted this 9th day of January, 2023.

James Offerdahl, Mayor

ATTEST:

Cassie Heide, City Administrator

Council considered approval of 2023 applications to sell tobacco and tobacco products at retail as well as cannabinoid or cannabinoid products (THC) at retail.

2023 APPLICATIONS TO SELL TOBACCO & TOBACCO PRODUCTS AT RETAIL
\$12.00 EACH

Dollar General Store #16335

Katie Durham, Licensing

LePier’s East

Tami LePier

LePier’s West

Tami LePier

Hugo’s Family Marketplace #13	Kristi Magnuson Nelson
Hugo’s Express #13	Kristi Magnuson Nelson
Hugo’s Wine & Spirits #67	Kristi Magnuson Nelson
Fosston Off-Sale	Dale Disrud

2023 APPLICATIONS TO SELL CANNABINOID OR CANNABINOID PRODUCTS
\$1,000.00 EACH

Hugo’s Family Marketplace #13	Kristi Magnuson Nelson
Hugo’s Express #13	Kristi Magnuson Nelson

Motion was made by Dufault, seconded by LePier to approve the 2023 applications to sell tobacco and tobacco products at retail as well as cannabinoid or cannabinoid products (THC) at retail. Motion carried by unanimous vote.

COMMITTEES/BOARDS/COMMISSION:

City Administration: Cassie Heide reported on matters pertaining to her department

- Heide noted that TAP & AP grant applications are both being worked on with Karvako. In 2024, they will take another shot at the DNR grant for the FIT Trail project.
- Heide informed council that she spoke with the auditors, Brady Martz, who will be on-site January 23-25 to audit the city’s 2022 financials.
- The rural fire board meeting is January 26th.
- Heide certified & submitted for police state aid for 2023.
- Heide reported on the letter she received from Jason Murray at David Drown Associates. The purpose of the letter is to outline proposed terms of a development agreement between the City of Fosston and Mr. Palubicki on the redevelopment of the former grocery store in the City of Fosston.

- Heide touched on the significant increase in the number of licensed pets within the city in 2022, due in large part to the work by the police department.
- Manecke will be attending her final year of Clerks' Institute in 2023. Linehan will be attending her three year institute in 2024.

Street/Utilities/Sanitation: Steven Lyseng reported on matters pertaining to his departments

- Lyseng noted that the city had 20 water breaks in 2022 and there have already been two water breaks in 2023.
- Lyseng continues to work with Cariveau on the Johnson Avenue watermain project.
- A new off-peak electric rate schedule was implemented January 1, 2023. There will be cost savings to residents who use off-peak.
- Lyseng noted that KWH sales were up approximately 128,000 in 2022.
- Lyseng reported that natural gas sales were up in 2022.
- A new gas meter will be installed on Highway 92.
- The street department staff has been plowing, salting, cleaning sidewalks and knocking down snowbanks where necessary.

Civic Center: Karen Graham reported on matters pertaining to her department

- Graham noted that the skating rink has been very busy ~ the community has enjoyed the availability of free skates to use. Graham is working with Legends to purchase additional skates in sizes that aren't available.
- Graham reported she received a \$3,000 Essentia Community Health grant for the Summer Rec program.
- The float valves were replaced in the surge pit of the swimming pool. It'll be open again on January 17th.

Police Department: Dustin Manecke reported on matters pertaining to his department

- Manecke reported they had 131 calls for service and 13 ICR reports since last meeting.
- Manecke highlighted a few items from his 2022 annual report ~ 30,000 miles were traveled; 400 traffic stops with 30 citations; 14 accidents; 300 lbs. of prescription drugs; 178 training hours; and 30 vehicle unlocks.

Community Development:

- Dufault informed the council that the EDA board met at noon today. The board continues to discuss housing as a top priority. Dufault is pleased to see the hiring of new staff at the Prairie Pines Childcare Center.

Hospital Board: No report

Arts & Culture Commission: No report.

City Attorney: No report.

ISD 601 Superintendent: No report.

Council held a public hearing at 7:30 p.m. on a resolution adopting a fee schedule for Chapter 111 Licenses for the 2023 calendar year. Heide sent the public hearing notice to those businesses who hold alcohol, tobacco, and edible cannabinoid product licenses. Heide provided council with a tobacco/alcohol license fee comparison of region 1 cities. The City of Fosston is lower than almost all other cities in region one for on sale and tobacco licensing. The average for the cities in region one is \$82 for tobacco and \$1,610 for on sale. Attorney Larson noted that the resolution stands until amended again by council. There were no members of the public present for this hearing.

With there being no further business to take up during this hearing, motion was made by Dufault, seconded by Mulry to close the public hearing.

Member LePier introduced the following resolution and moved its adoption:

**CITY OF FOSSTON
RESOLUTION NO. 23-06**

**RESOLUTION ADOPTING FEE SCHEDULE FOR
CHAPTER 111 LICENSES FOR THE 2023 CALENDAR YEAR**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
FOSSTON, MINNESOTA:**

Unless amended by a subsequent resolution or ordinance, fees for Chapter 111 licenses are hereby established as stated herein. In the event of a conflict between this schedule and the relevant portions of the Fosston City Code, this schedule shall prevail.

<i>Alcoholic Beverages</i>			
§ 110.01	Investigation Fee	\$	0.00
§ 111.04	Liquor On-Sale	\$	1,000.00
§ 111.04	Liquor Off-Sale	\$	200.00
§ 111.04	Liquor Special Sunday Sales	\$	200.00
§ 111.04	Liquor Club License	\$	1,000.00
<i>Tobacco</i>			
§ 114.04	Tobacco License	\$	100.00
<i>Edible Cannabinoid Products</i>			
§ 115.4	Edible Cannabinoid License	\$	1,000.00

The motion for the adoption of the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Dufault, LePier, Mulry and Offerdahl.

Council members voting in the negative: None.

Whereupon said resolution was declared passed and adopted this 9th day of January, 2023.

Mayor, James Offerdahl

Attest:

City Administrator, Cassie Heide

Council held a public hearing at 7:45 p.m. to consider making improvements to Johnson Avenue South and Johnson Avenue North to Granum Ave N and to assess the benefited property for a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429. The estimated total cost of the improvement is \$1,250,909. Brian Erickson, Carol Schouviller, Bob Overmoe, Larry Lenex and Daryl Ohren were present for the public hearing.

Cariveau noted that the project won't start until after July 4th. He noted that Johnson Ave S will have minimal residential disruption as there are mostly governmental entities. There will be a detour on 6th St NE/Johnson Ave N for a couple days while the watermains are being replaced. Cariveau noted that there will be approximately 30 spot repairs throughout the city as part of this project. The County will use state aid dollars to pay for their 15-20% portion of the project.

Cariveau reported that bid opening is scheduled for February 9th at 3 p.m. at City Hall. Heide noted that property owners received notice of proposed assessments based on Cariveau's 95% plans (12/13/22). The total estimated cost of the improvements is \$1,250,909. As of 1/5/2023, Heide received an estimated cost of the improvements in the amount of \$1,501,954 from Cariveau. At least 20% must be assessed to property owners when you bond for a project. Brian Erickson, 419 Johnson Ave N, inquired as to his assessment amount. Heide noted he has 75ft of assessable property. Currently, his assessment would be \$4,379, but it could increase to \$5,258 with the increased engineer's cost. Erickson wanted to know which State Statute required a minimum 20% assessment to the property owner. Heide stated she would provide him with the Statute number after the meeting. Heide noted that if not paid by December 31, the amount will be assessed to property taxes over 10 years at 5.5%.

Carol Schouviller, 221 Johnson Ave S, inquired as to her assessment amount. Heide noted she has 50ft of assessable property. Currently, her assessment would be \$2,920, but it could increase to \$3,505 with the increased engineer's cost. She asked if a personal water line to the home could be replaced at the same time. Cariveau noted that by law, they can't go past city right of way, but if the homeowner wanted to hire the contractor to replace the line from the water shutoff to the home, they could certainly do that.

Bob Overmoe, 210 Johnson Ave N, inquired about whether or not the government entities (city & county) are assessed for their portion as well. Heide said we are assessed in the same manner.

Larry Lenex, parcel 87.00629.00, owns the empty lot north of the firehall. He noted that water & sewer already existed on his lot and wanted to be sure it wasn't overlooked.

Daryl Ohren, 211 Johnson Ave S, had no questions.

Cariveau stated that they will camera the entire sewer line as part of this project. Heide confirmed with Cariveau that if a contractor hits a sewer line that was already checked, the contractor would be responsible for repair at no additional expense to the city. Cariveau noted that was correct.

With there being no further business to take up during this hearing, motion was made by Dufault, seconded by LePier to close the public hearing.

Member Dufault introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING PLANS
AND SPECIFICATIONS FOR THE 2023 STREET AND
UTILITY IMPROVEMENT PROJECT AND ORDERING
ADVERTISEMENT FOR BIDS
RESOLUTION NO. 23-07**

WHEREAS, pursuant to resolution passed by the council adopted December 12, 2023, the city engineer, Widseth Smith Nolting, has prepared plans and specifications for the improvement of the following streets and avenues and has presented such plans and specifications to the council for approval:

Johnson Avenue North and Johnson Avenue South

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FOSSTON,
MINNESOTA:**

1. Such plans and specifications, a copy of which is attached and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper and on the trade website www.Questcdn.com, project number 8366062, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for three weeks, shall specify the work to be done, shall state that bids will be received by the City Administrator until 3:00 p.m. on February 9, 2023 at which time they will be publicly opened in the council chambers of the city hall by the city administrator and engineer, will then be tabulated, and will be considered by the council at 7:00 p.m. on February 13, 2023 in the council chambers of the city hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of Fosston for 5% of the amount of the bid.

The motion for the adoption of the foregoing resolution was duly seconded by member LePier and upon vote being taken thereon the following voted in favor thereof: Dufault, LePier, Mulry and Offerdahl.

and the following voted against same: None.

Whereupon said resolution was declared passed and adopted this 9th day of January, 2023.

James Offerdahl, Mayor

Attest:

Cassie Heide, City Administrator

Member Dufault introduced the following resolution and moved its adoption:

**RESOLUTION ACCEPTING DONATIONS RECEIVED
BY THE CITY OF FOSSTON IN 2022
RESOLUTION 23-08**

WHEREAS, the City of Fosston received numerous donations in 2022; and,

WHEREAS, Minnesota Statutes Section 465.03 provides that donations to the City be accepted by resolution of the City Council; and

WHEREAS, the City Council expresses its gratitude for the donations given to the Fosston community; and

WHEREAS, the City Council agrees that said donations would be of benefit to the citizens of Fosston.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT the City Council of the City of Fosston, Minnesota hereby acknowledges and agrees to accept said donations as described in Exhibit A attached to this resolution.

The motion for the foregoing resolution was duly seconded by member Mulry and upon vote being taken thereon the following voted in favor thereof: Dufault, LePier, Mulry and Offerdahl.

and the following voted against same: None.

Whereupon said resolution was declared passed and adopted by the City Council of the City of Fosston on this 9th day of January, 2023.

James Offerdahl, Mayor

Attest:

Cassie Heide, City Administrator

Council considered approval of City Bus fare increase from \$.50 to \$1.00 effective February 1, 2023. Heide noted that the bus fund ran a deficit in 2021 and will likely end in a deficit in 2022. The bus fare has been at \$.50 since 2006. Heide noted that while MnDOT has provided grants for 85% of operating expenses that doesn't always end up covering 85% of the cost of the service. Additionally, in the past the 15% local share has been covered by the fares collected throughout the year. In the past two years the fares collected have not been able to cover the local share causing transfers from other city funds to cover the deficit

Motion was made by Dufault, seconded by Mulry to approve the City Bus fare increase from \$.50 to \$1.00 effective February 1, 2023. Motion carried by unanimous vote.

Member Mulry introduced the following resolution and moved its adoption:

**CITY OF FOSSTON RESOLUTION
BUSINESS DEVELOPMENT INFRASTRUCTURE APPLICATION
23-09**

BE IT RESOLVED that the City of Fosston act as the legal sponsor for project(s) contained in the Business Development Infrastructure Application to be submitted on 12/13/2022 and that James Offerdahl, Mayor and Cassandra Heide, City Administrator are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Fosston.

BE IT FURTHER RESOLVED that the City of Fosston has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure matching funds, adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Fosston has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Fosston may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that it will comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED that the non-BDPI source(s) of funds identified in the sources and uses outline in the application in the total amount of \$221,320 are committed and adequate to fully fund the project identified in the application.

BE IT FURTHER RESOLVED that the sources of the Applicant’s matching funds shall be the electric fund which has adequate funding to cover the commitment.

BE IT FURTHER RESOLVED that per MN statute 116J.431 Subd 7, the City of Fosston understands the grant may be cancelled if the project identified in the Application is not proceeding within 18 months of the execution of a grant agreement, or if not complete after five years of any grant award.

BE IT FURTHER RESOLVED that the City of Fosston acknowledges that allowing an ineligible business to locate in the area directly served by the funded infrastructure may trigger a default of the grant and cause repayment by the City of Fosston.

The City of Fosston certifies that it will comply with all applicable laws, regulations, and rules of the Business Development Infrastructure Application.

NOW, THEREFORE BE IT RESOLVED that James Offerdahl, Mayor and Cassandra Heide, City Administrator or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

The motion for the foregoing resolution was duly seconded by member LePier and upon vote being taken thereon the following voted in favor thereof: Dufault, LePier, Mulry and Offerdahl.

I CERTIFY THAT the above resolution was adopted by the City of Fosston City Council of the City of Fosston on Monday, January 9th, 2023.

SIGNED:

James Offerdahl

Mayor, 1-9-2023

WITNESSD:

(Signature)

Title and date

SIGNED:

Cassandra Heide

City Administrator, 1-9-2023

WITNESSED:

(Signature)

Title and date

Council considered approval of Agreement between the City of Fosston and AES for Professional Services: EDA Industrial Park/Airport Utilities/Hangar project. Total engineering & architectural services from AE2S/Mead & Hunt is \$1,325,000. Heide recommends approval of the agreement with AE2S.

Motion was made by Dufault, seconded by Mulry to approve the Agreement between the City of Fosston and AES for Professional Services: EDA Industrial Park/Airport Utilities/Hangar project. Motion carried by unanimous vote.

Cariveau, Widseth was present to discuss the Wastewater Expansion project & 2023 Street & Utility Improvement project.

2023 Street & Utility Improvement project – Cariveau discussed the project in detail during the public hearing. Bid opening is scheduled for February 9th at 3 p.m. at City Hall.

Keith Kinnen, Karvakko was present to discuss the Airport and FIT Trail Expansion.

Airport Reconstruction – The 90% plans were sent to the FAA for review. Kinnen hasn't received any comments from the FAA yet.

FIT Trail Expansion – Kinnen & Heide continue to apply for grants.

A forum for members of the public present to speak was held. No one from the public wished to speak during this forum.

There being no further business to come before the council, motion was made by LePier, seconded by Mulry to adjourn. Motion carried by unanimous vote.

Cassandra Heide, City Administrator