

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
December 9, 2024

The regular meeting of the Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, December 9, 2024, at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Dufault, Anderson, and Pearson. Members absent: Mulry. Also present was Cassie Heide, Amelia Linehan, Steven Lyseng, Stephen Larson, Keith Kinnen (Karvakko Engineering), Nicole Dolejs & Jarda Solc (AE2s Engineering), Michael Curtis (Essentia), Chief Juve, Officer Olson, Ed Schultz, Bruce Haugen, and Lynn Olson.

Motion was made by Dufault, seconded by Anderson to approve the agenda with modifications. Motion carried by unanimous vote.

Motion was made by Pearson, seconded by Anderson to approve Consent Agenda items A., B., C as presented. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held November 12, 2024.
- B) To approve Accounts Payable Bill Listing #24-12 in the amount of \$197,231.05 and Supplemental AP Bill Listing #24-12A in the amount of \$1,014,017.47.
- C) To approve Accounts Payable Bill Listing – Omland Court, \$3495.63.

COMMITTEES/BOARDS/COMMISSION:

City Administration: Cassie Heide reported on matters pertaining to her department.

- Heide reported the first EDA grant payment was received. The next payments are anticipated to come in soon after submissions are complete.
- Heide has been working on a new lease for the firehall with Larson, City Attorney, as the current lease expired after 25 years.
- Heide reported the Omland grant is now complete and closed out.
- The Safe Routes to School (SRTS) project is close to being completed and closing out. There are currently eight open projects to date.
- Heide reported a formal letter of approval has been submitted to MNDOT for the new 2026 Carbon Reduction Program (CRP) project on the 2<sup>nd</sup> Street NE Sidewalks.
- Light up the Night and Lefse Fest all went well. Heide thanked Amelia for organizing the lefse vendors.
- Heide reported the T-Hangar progress meeting was held in November; the project will idle until April 2025.
- The Small Cities Development Program (SCDP) is less than 10% complete, more work will be completed in the Spring of 2025.
- Heide reported the Highway 2 design meetings are continuing for the 2027 highway reconstruction.

- Heide and Lyseng met with Karvako Engineering to discuss the southside reconstruction. The scope is to replace the original water lines, sanitary and storm sewers, streets, curb, gutter, and sidewalks. The City will get on the Project Priority List (PPL) with the Minnesota Public Facilities Authority (PFA) this Spring and the Intended Use Plan (IUP) in June. Heide stated if the need is shown it should score high and hopefully qualify for a grant/long term low interest loan combination. Heide reported 2027 would be the earliest start date for construction to begin. Heide informed the council that the new mapping software Lyseng has been working on has proven to be helpful with this project and many other things within the city.
- Heide reported on the Healthcare cost spreadsheet included in packets for the council to review along with a request to the First Care Foundation to issue funds raised in the amount of \$77,688.75 to the city by the end of the month.
- Heide reported an additional \$50,000 has been raised with another \$50,000 being secured currently. An anonymous donor will match that \$100,000 for a total of \$200,000. This will add to the nearly \$80,000 already raised.
- Heide reported on the financials included in the packets for the council to review. The Year-to-Date Summaries look worse than they are due to revenues including taxes, LGA, and some grant funding not yet received to be included in the spreadsheet. Approximately \$630,000 in revenue is expected to come in by the end of the year, closing the General Fund in the positive.

Street/Utilities/Sanitation: Steven Lyseng reported on matters pertaining to his department.

- The street department has plowed snow a few times to date as needed.
- Lyseng reported that the park bathrooms and campground are winterized and closed for the season.
- Lyseng is still working on quotes for a leaf vacuum truck.
- Lyseng is looking into getting larger garbage cans so they can utilize the tipper on the truck. The cost will be minimal, and the city would supply the cans. Heide stated using these types of cans would possibly reduce workers comp claims due to less manual lifting.
- Lyseng reported the library roof has been leaking above the theatre portion after the heavy rain and is looking into getting that fixed.
- Lyseng reported the wastewater ponds are in good shape for the winter, previously got rid of a lot of water.
- Lyseng informed the council J&R Wastewater Inc. has been cleaning the sanitary sewer lines in town, as well as jet and camera the lines. They cover approximately one-third of the town each year equating to approximately 11,000 feet.
- There have not been any water breaks since June.
- Lyseng reported the battery back up at the water tower was having issues and are working to get a new one.
- Lyseng informed the council of a possible electric rate increase coming in 2025, waiting on Minnkota Powers projections.

- Lyseng reported three new reclosures have been ordered and will arrive in 2025. They will work toward replacing five of the six in the next two years.
- The electric sales to date are within approximately 100,000 kwh as last year.
- Lyseng is continuing to work on gas year end reports and mapping on all utilities.

Civic Center: Karen Graham was absent.

- Heide reported there is ice being made at the rink with a possibility of having the rink ready for skating before Christmas dependent on the weather.

Police Department: Chief Phil Juve and Officer Mary Olson reported on matters pertaining to the police department.

- Olson reported the month of November had 155 calls for service resulting in 28 ICR's. There were six citations, one being related to an ICR, and one arrest made. The department has been receiving calls on child protection, vulnerable adults, juveniles, and motor vehicle issues.
- Olson reported on Toward Zero Deaths (TZD). A recent update received from the Office of Traffic Safety showed that through November 24<sup>th</sup> there have been 415 traffic related deaths on Minnesota roadways which is up 18% since last year. The month of December is Wave for Impaired Driving resulting in more enforcement on the roads with the reminder "Drive sober or get pulled over."
- Juve reported there has been an increase in crashes and sliding through intersections with snow and ice on the roadways.
- Juve reported the department has been placing yellow tags on vehicles, as a reminder to the owners not to park in the way of the plows and to move their vehicle after snowfall.
- Juve reported two of the three audits are complete, working on finishing up the final I.T. requirements.
- Juve informed the council the campground has been cleared out and suggests posting opening and closing dates for next year.
- Juve reported law enforcement requires a lot of technology. The police department has been using AT&T First Net which gives priority to law enforcement calls; however, they only receive 4G service. Juve stated they were approached by T-Mobile which offers 5G service and is similar to First Net. The Fosston Police Department is testing the 5G service and are pleased with the results so far. The cost would be less expensive through T-Mobile each month and may switch if all continues to go well with the trial.

Community Development: No report.

Hospital Board/Healthcare:

- Heide reported that Directors Council met a couple of weeks prior. The last meeting took place in July but was originally scheduled for every other month. Heide stated the providers are doing well on the metrics and have a positive cash flow. Nothing further to report.

Arts & Culture Commission:

- Heide reported the play White Christmas performed five shows, selling out at all, and receiving a substantial number of compliments from those who attended.

City Attorney: No report.

Airport Commission: No report.

Council held a public hearing at 7:30pm for the 2024 Truth in Taxation. Offerdahl called the hearing to order.

Heide informed the council the City of Fosston is required to conduct a Truth in Taxation Public Hearing prior to setting the property tax levy and budget for 2025. The city must give information about the proposed levy and proposed budget. The public must be given a reasonable amount of time to ask questions. Heide explained the assessors set the values, they have a tax capacity, and they split the amount of the levy between properties based on their value. A preliminary levy was set in September which includes the Police Department, Parks and Recreation, Street Department, Airport, and the library. Sources of the funds include taxes, permits, and intergovernmental revenues. The levy projection for 2025 shows a 2.1% increase to the total dollar amount to the levy. However, because tax capacity increased it is a negative 1% increase if a property value stays the same. Heide stated if your property value stays the same as it was in 2024 you will pay less in city taxes. For example, if your home is valued at \$175,000 you would have paid \$600 in 2024 but in 2025 you would pay \$595. Offerdahl thanked Heide for reviewing the 2024 General Fund budget and proposed 2025 Property Tax levies.

There were no members of the public present to make comments on the 2024 Truth in Taxation Public Hearing.

With there being no further business to come before the council during this hearing, motion was made by Offerdahl, seconded by Anderson to close the public hearing. Motion carried by unanimous vote.

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION ADOPTING FINAL  
GENERAL FUND BUDGET  
RESOLUTION NO. 24-39**

BE IT RESOLVED that the Proposed 2025 Budget for the General Fund be set at \$2,404,111. The motion for the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson, and Pearson.

and the following members voted against the same: None.  
Whereupon said resolution was declared passed and adopted this 9<sup>th</sup> day of December 2024.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest: \_\_\_\_\_  
Cassie Heide, City Administrator

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION AMENDING TAX  
LEVY FOR DEBT SERVICE  
RESOLUTION NO. 24-40**

BE IT RESOLVED, by the Council of the City of Fosston, Polk County, Minnesota as follows:

1. The tax levy for the \$1,148,000 General Obligation Certificate, Series 2018A shall be set for the years and amounts as follows:

| <u>Year of Tax<br/>Levy</u> | <u>Year of Tax<br/>Collection</u> | <u>Amount</u> |
|-----------------------------|-----------------------------------|---------------|
| 2024                        | 2025                              | \$77,040      |

2. The City Administrator is hereby authorized and directed to furnish a copy of this resolution to the County Auditor of Polk County forthwith.  
The motion for the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson, and Pearson.

and the following voted against the same: None.

Whereupon said resolution was declared passed and adopted this 9<sup>th</sup> day of December 2024.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest: \_\_\_\_\_  
Cassie Heide, City Administrator

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION SETTING TAX  
LEVY FOR DEBT SERVICE  
RESOLUTION NO. 24-41**

BE IT RESOLVED, by the Council of the City of Fosston, Polk County, Minnesota as follows:

1. The tax levy for the \$450,000 General Obligation Improvement Bonds, Series 2015B shall be set for the years and amounts as follows:

| <u>Year of Tax<br/>Levy</u> | <u>Year of Tax<br/>Collection</u> | <u>Amount</u> |
|-----------------------------|-----------------------------------|---------------|
| 2024                        | 2025                              | \$51,875      |

2. The City Administrator is hereby authorized and directed to furnish a copy of this resolution to the County Auditor of Polk County forthwith. The motion for the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson, and Pearson.

and the following voted against the same: None.

Whereupon said resolution was declared passed and adopted this 9<sup>th</sup> day of December 2024.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest:

\_\_\_\_\_  
Cassie Heide, City Administrator

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION SETTING TAX  
LEVY FOR DEBT SERVICE  
RESOLUTION NO 24-42**

BE IT RESOLVED, by the Council of the City of Fosston, Polk County, Minnesota as follows:

1. The tax levy for the \$450,000 General Obligation Improvement Bonds, Series 2016B shall be set for the years and amounts as follows:

| <u>Year of Tax<br/>Levy</u> | <u>Year of Tax<br/>Collection</u> | <u>Amount</u> |
|-----------------------------|-----------------------------------|---------------|
| 2024                        | 2025                              | \$24,646      |

2. The City Administrator is hereby authorized and directed to furnish a copy of this resolution to the County Auditor of Polk County forthwith.

The motion for the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson, and Pearson.

and the following voted against the same: None.

Whereupon said resolution was declared passed and adopted this 9<sup>th</sup> day of December 2024.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest:

\_\_\_\_\_  
Cassie Heide, City Administrator

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION SETTING TAX  
LEVY FOR DEBT SERVICE  
RESOLUTION NO. 24-43**

BE IT RESOLVED, by the Council of the City of Fosston, Polk County, Minnesota as follows:

1. The tax levy for the \$458,000 General Obligation Improvement Bonds, Series 2017A shall be set for the years and amounts as follows:

| <u>Year of Tax<br/>Levy</u> | <u>Year of Tax<br/>Collection</u> | <u>Amount</u> |
|-----------------------------|-----------------------------------|---------------|
| 2024                        | 2025                              | \$29,850      |

2. The City Administrator is hereby authorized and directed to furnish a copy of this resolution to the County Auditor of Polk County forthwith. The motion for the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson, and Pearson.

and the following voted against the same: None.

Whereupon said resolution was declared passed and adopted this 9<sup>th</sup> day of December 2024.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest:

\_\_\_\_\_  
Cassie Heide, City Administrator

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION SETTING TAX  
LEVY FOR DEBT SERVICE  
RESOLUTION NO. 24-44**

BE IT RESOLVED, by the Council of the City of Fosston, Polk County, Minnesota as follows:

1. The tax levy for the \$853,000 General Obligation Improvement Bonds, Series 2020A shall be set for the years and amounts as follows:

| <u>Year of Tax<br/>Levy</u> | <u>Year of Tax<br/>Collection</u> | <u>Amount</u> |
|-----------------------------|-----------------------------------|---------------|
| 2024                        | 2025                              | \$34,350      |

2. The City Administrator is hereby authorized and directed to furnish a copy of this resolution to the County Auditor of Polk County forthwith. The motion for the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson, and Pearson.

and the following voted against the same: None.

Whereupon said resolution was declared passed and adopted this 9<sup>th</sup> day of December 2024.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest:

\_\_\_\_\_  
Cassie Heide, City Administrator

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION SETTING TAX  
LEVY FOR DEBT SERVICE  
RESOLUTION NO. 24-45**

BE IT RESOLVED, by the Council of the City of Fosston, Polk County, Minnesota as follows:

1. The tax levy for the \$631,000 General Obligation Improvement Bonds, Series 2021A shall be set for the years and amounts as follows:

| <u>Year of Tax<br/>Levy</u> | <u>Year of Tax<br/>Collection</u> | <u>Amount</u> |
|-----------------------------|-----------------------------------|---------------|
| 2024                        | 2025                              | \$26,828      |

2. The City Administrator is hereby authorized and directed to furnish a copy of this resolution to the County Auditor of Polk County forthwith. The motion for the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson, and Pearson.

and the following voted against the same: None.

Whereupon said resolution was declared passed and adopted this 9<sup>th</sup> day of December 2024.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest:

\_\_\_\_\_  
Cassie Heide, City Administrator

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION SETTING TAX  
LEVY FOR DEBT SERVICE  
RESOLUTION NO. 24-46**

BE IT RESOLVED, by the Council of the City of Fosston, Polk County, Minnesota as follows:

1. The tax levy for the \$1,260,000 General Obligation Improvement Bonds, Series 2023A shall be set for the years and amounts as follows:

| <u>Year of Tax<br/>Levy</u> | <u>Year of Tax<br/>Collection</u> | <u>Amount</u>  |
|-----------------------------|-----------------------------------|--|
| 2024                        | 2025                              | \$0 – covered with excess<br>bond revenues & interest earned on investing bond proceeds. |

2. The City Administrator is hereby authorized and directed to furnish a copy of this resolution to the County Auditor of Polk County forthwith.

The motion for the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson, and Pearson.

and the following voted against the same: None.

Whereupon said resolution was declared passed and adopted this 9<sup>th</sup> day of December 2024.

\_\_\_\_\_  
James Offerdahl, Mayor

Attest:

\_\_\_\_\_  
Cassie Heide, City Administrator

Member Pearson introduced the following resolution and moved its adoption:

**RESOLUTION CERTIFYING FINAL  
PAYABLE 2023 PROPERTY TAX LEVY  
RESOLUTION NO. 24-47**



Attest: \_\_\_\_\_  
Cassie Heide, City Administrator

Council held a public hearing at 7:45pm to consider the making of an improvement to 5<sup>th</sup> Street Northeast between Amber Avenue North and Foss Avenue North and to assess the benefited property for a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429. Offerdahl called the hearing to order.

Heide explained a notice was sent to residents which states: The estimated total cost of the improvement is \$1,859,547. Per state statute each property affected by the project must be assessed at least 20% of the total cost of the project divided by the amount of assessable feet, or the maximum amount of feet council sets to be assessed. For example, if you own 100 feet on 5<sup>th</sup> St NE, you would be responsible for 100 feet of the total of the 20% of the project cost, which could be as much as \$13,424. This amount may be added to your taxes over a 15-year period with interest for an approximate annual payment of \$950 if you are not able or do not wish to pay it in full at the end of 2025. Once bids are open, a more exact amount of each assessment will be known and available upon request.

Heide stated they had 2,770 feet of affected property. This project will include replacement of water lines, sanitary, catch basins, and reconstruction of the road. Bids for this project are expected to take place in January or February. At that time, they will have a better idea of the actual costs. Heide stated that it is better to estimate high at the preliminary hearing. Another thing to consider is that when they assess the 20% they must assess it in a uniform way. But as there are some properties that are more than 150', it would be within council power and allowable within the statute to decide to assess the property "up to" 150' and not more. They do not have to decide on that though until next year when they have the final hearing. Then they would know the final cost of the project and the property owners would know their portions. This bond will be a 15 year potentially 20 years. They will not know until July. If property owners want to pay the assessment right away they can or they can pay it with their taxes over the 15 or 20 year period with interest. They could also pay some up front and the rest with the taxes, etc. The assessment goes with the property, not the property owners, so if they sell it stays with the property.

Mayor Offerdahl indicated that there were some guests signed up to speak and invited Ed Schultz to begin. Schultz questioned how old the gas lines are. Heide stated the gas lines are from 1998. Schultz then asked if there would be any change to the streetlights. Lyseng stated they might not need to be moved for the project. Schultz also asked if there were any options of grant money to offset the cost to the property owners. Heide stated that for street projects in Minnesota it is hard to get grants. They have had good luck getting good rates on loans from the Public Facilities Authority in the past, although the rates right now are not so good. They could look into some funding, but it could push the project out for a few years. Heide also mentioned that even if they did not have to assess the 20%, they would still assess it because it is a set precedent at this point and would not be fair to change it as others have had to take on that amount. Schultz then asked

about water pressure issues and if it will be resolved with this work. Lyseng stated the work in the project should resolve those issues.

Bruce Haugen questioned his property and the water line replacement due to his water shutoff being on a different street as he has a corner property. Heide stated though his lines would not be replaced but he would still get assessed due to the corner lot. Haugen also questioned the property lines. Heide showed Haugen a map to help clarify which lines would be affected.

Lynn Olson questioned the quality of work they are getting in town. Olson expressed the road by Daroos and the library are poor. Offerdahl addressed the complaint stating the city does not have control over the county and state roads, Johnson Ave by Daroos being a county road. Offerdahl deferred Olson to Keith Kinnen, Karvakko Engineer. Kinnen stated that Fosston has an issue with subsoil. A lot of the streets were built on black dirt making it hard to predict the ground quality under the roads. Kinnen stated it would not be cost effective to excavate the whole road three feet down. Kinnen pointed out that things can get worked on, but it will cost more.

Offerdahl stated it is hard not to accept the low bid legally but is crucial to have a good contractor. Schultz questioned how they solicit bids. Jarda Solc, AE2S Engineer, stated once plans are completed they will advertise for bids in the local paper and on construction bulletins. They are required to advertise for three weeks. Local contractors are contacted also if they have had success in the past.

With there being no further business to come before the council during this hearing, motion was made by Anderson, seconded by Pearson to approve advertisement for bids and close the public hearing. Motion carried by unanimous vote.

Member Anderson introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING PLANS  
AND SPECIFICATIONS FOR THE 2025 5<sup>TH</sup> STREET NORTHEAST STREET &  
UTILITY IMPORVEMENT PROJECT  
ADVERTISEMENT FOR BIDS  
RESOLUTION NO. 24-48**

**WHEREAS** the City of Fosston plans to make street and utility improvements to 5<sup>th</sup> Street Northeast between Amber and Foss Avenue and has selected AE2S as its project engineer and authorized them to develop plans and specs and has presented such plans and specifications to the council for approval:

5<sup>TH</sup> STREET NORTHEAST BETWEEN AMBER & FOSS AVENUE NORTHEAST

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FOSSTON,  
MINNESOTA:**

1. Such plans and specifications, a copy of which is attached and made a part hereof, are hereby approved.

2. The City Administrator shall prepare and cause to be inserted in the official paper and on the trade website [www.Questcdn.com](http://www.Questcdn.com) an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for three weeks, shall specify the work to be done, shall state that bids will be received by the City Administrator where they will be publicly opened in the council chambers of the city hall by the city administrator and engineer, will then be tabulated, and will be considered by the council at a future meeting in the council chambers of the city hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of Fosston for 5% of the amount of the bid.

The motion for the adoption of the foregoing resolution was duly seconded by member Pearson and upon vote being taken thereon the following voted in favor thereof: Offerdahl, Dufault, Anderson, and Pearson.

and the following voted against same: None.

Whereupon said resolution was declared passed and adopted this 9<sup>th</sup> day of December 2024.

---

James Offerdahl, Mayor

Attest:

---

Cassie Heide, City Administrator

Council considered approving the donation request from Embassy Center for Senior Meals in the amount of \$1,200.

Motion was made by Anderson, seconded by Pearson to approve the donation request from Embassy Center for Senior Meals in the amount of \$1,200. Motion carried by unanimous vote.

Council considered approving Pay Estimate No. 3 for the **Industrial Park**/Airport T-Hangar & Utilities Project to Gordon Construction of Mahnomen, Inc in the Amount of \$197,683.50.

Heide informed the council this project is grant funded and will be the last one for the year.

Motion was made by Dufault, seconded by Pearson to approve Pay Estimate No. 3 for the **Industrial Park**/Airport T-Hangar & Utilities Project to Gordon Construction of Mahnomen, Inc in the Amount of \$197,683.50. Motion carried by unanimous vote.

Council considered approving Pay Estimate No. 3 for the Industrial Park/**Airport T-Hangar** & Utilities Project to Gustafson & Goudge, Inc. in the amount of \$253,181.57.

Heide informed the council this project is 80% reimbursable.

Motion was made by Anderson, seconded by Dufault to approve Pay Estimate No. 3 for the Industrial Park/**Airport T-Hangar** & Utilities Project to Gustafson & Goudge, Inc. in the amount of \$253,181.57. Motion carried by unanimous vote.

Keith Kinnen (Karvakko) was present to discuss the Airport, FIT Trail Expansion, and TAP/Berge Park Sidewalk project.

Kinnen reported the airport runway project is waiting for the ALP parts to arrive so they can be replaced. The AWOS project is paid 100% by MNDOT and will be completed in the Spring. Kinnen has been working with Larson on an easement for the FIT Trail. Now that the ground is freezing over the wetlands they want to get soil bores soon, so they know what they are dealing with. Kinnen reported bids were opened for the TAP/Berge Park Sidewalk Project a couple of months ago and are working through the contracts. Kinnen stated Karvakko sent out consultation requests and are just now getting responses for the 2<sup>nd</sup> St NE Project. They are sitting good on this project and the memorandum will come due next November.

Jarda Solc and Nicole Dolejs (AE2s Engineering) were present to discuss the 2024 Industrial Park/Airport Utilities and Hangar project.

Solc reported they are working on reviewing wastewater lagoon plans from Widseth and MPCA. Meetings plans are scheduled for January and February. Solc stated this project may be smaller than previously projected in the Widseth plans.

A forum for members of the public present to speak was held. No one from the public wished to speak during this forum.

There being no further business to come before the council, a motion was made by Dufault seconded by Anderson to adjourn. Motion carried by unanimous vote.

---

Cassandra Heide, City Administrator