

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA

January 12, 2026

The regular meeting of the Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, January 12, 2026 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Anderson, Mulry, and Dufault. Members absent: Pearson. Also present were: City Administrator Cassie Heide, Public Works Director Steven Lyseng, Aquatics & Recreation Director Karen Graham, Accounting Specialist Nikki Juve, Fosston PD Chief Juve, Sergeant Olson, Patrolman Schipper, Communications Coordinator Kirby Vossler, Stephen Larson (Fosston City Attorney), Keith Kinnen (Karvacko Engineering), Jarda Solc (AE2S) and Michael Curtis (Essentia).

Recited the Pledge of Allegiance.

Modifications to and the Approval of the Agenda was presented by Mayor Offerdahl. Motion was made by Anderson, Mulry seconded to approve the agenda and modifications. Motion carried by unanimous vote.

Motion was made by Mulry, seconded by Anderson to approve Consent Agenda items A., B., C., D., E., F., G., H., I., and J. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held December 15, 2025.
- B) To approve Accounts Payable Bill Listing #26-01 in the amount of \$136,330.65, supplemental AP Bill Listing #26-01A in the amount of \$181,524.31, and #26-01B in the amount of \$150,286.00.

Member Mulry introduced the following resolution and moved its adoption:

**RESOLUTION DESIGNATING OFFICIAL DEPOSITORY
AND SUPPLEMENTAL DEPOSITORIES**

RESOLUTION NO. 26-02

WHEREAS, Minnesota Statutes Section 118 sets forth the procedures for the deposit of Public Funds and it is necessary for the Fosston City Council or the Treasurer or Chief Financial Officer to annually designate a bank as the official depository for City funds and manage the collateral pledged to such funds; and

WHEREAS, the First National Bank, American Federal Bank and the Ultima Bank Minnesota are now the official depositories; and

WHEREAS, other financial institutions from time to time have offered to pay the City of Fosston interest rates on deposits which are greater than can be obtained by other investments.

NOW THEREFORE BE IT RESOLVED, that the City of Fosston City Council does hereby designate the First National Bank, American Federal Bank and the Ultima Bank Minnesota as the City's official depositories for 2026.

BE IT FURTHER RESOLVED, that the 4M Fund be designated as additional depositories for 2026 for investment purposes only; and

BE IT FURTHER RESOLVED, that checks of the City of Fosston drawn on any of the official depositories shall be signed by the following officers:

James Offerdahl, Mayor

Cassandra Heide, City Administrator

BE IT FURTHER RESOLVED, that the City Administrator is authorized to use a facsimile signature stamp at such time as it becomes necessary for Mayor James Offerdahl, and

BE IT FURTHER RESOLVED, that the City Administrator shall have authority to wire transfer funds from one official depository to another for the purpose of investing City funds, and

BE IT FURTHER RESOLVED, that the Treasurer of the City of Fosston is hereby designated as the approval authority for the acceptance and release of all collateral to be held by the City in conjunction with City Funds on deposit with authorized institutions.

The motion for the adoption of the foregoing resolution was duly seconded by member Anderson and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson and Mulry.

and the following voted against same: None

Whereupon said resolution was declared passed and adopted this 12th day of January, 2026.

James Offerdahl, Mayor

Attest:

Cassie Heide, City Administrator

Member Mulry introduced the following resolution and moved its adoption:

**CITY OF FOSSTON
COUNTY OF POLK
STATE OF MINNESOTA**

RESOLUTION NO. 26-03

A RESOLUTION APPOINTING 2026 BOARDS & COMMITTEES

WHEREAS, the City Council annually appoints individuals to serve in an advisory capacity on various boards and commissions;

WHEREAS, Included is the designation of Acting Mayor and appointment of City Council members and staff to various committees;

THEREFORE, BE IT RESOLVED: The City Council does hereby make the following annual appointments:

See Exhibit A

The motion for the adoption of the foregoing resolution was duly seconded by member Anderson and upon vote be taken thereon the following voted in favor thereof: Offerdahl, Dufault, Anderson and Mulry. and the following voted against the same: None

Whereupon said resolution was declared passed and adopted this 12th day of January, 2026.

James Offerdahl, Mayor

ATTEST:

Cassie Heide, City Administrator

**BOARDS AND COMMISSIONS - 2026
EXPIRATION DATE - DECEMBER 31, 2026**

New appointments in red

PLANNING COMMISSION

City Council

AIRPORT COMMISSION (5 YEAR TERM)

Charlie Anderson	2028
James Bardwell	2029
Open	2030
Paul Votova	2026
Kyle Vig	2027

UTILITIES COMMISSION (3 YEAR TERM)

Chuck Lucken	2028
Wayne Holt	2027
Jim Offerdahl, Council Appointee	

APPOINTMENTS FOR 2026

Vice President of the Council	Roy Dufault
2nd Vice President of the Council	Charlie Anderson
Assistant Weed Inspector	Jim London
Emergency Management Director	Steven Lyseng
Zoning Official	Steven Lyseng
Hospital Board	Cassie Heide
Liaison to Library Board	Mike Mulry
Street	Charlie Anderson
Civic Center	Roy Dufault

PERSONNEL COMMITTEE

Jim Offerdahl
Cassie Heide
Karen Graham
Steven Lyseng
Phil Juve

PUBLIC SAFETY COMMITTEE

Jim Offerdahl
Cassie Heide
Roy Dufault
Jim Juve
Phil Juve
Mike Murray
Curt Nelson
Ray Miller
Dave Larson
Ruth Fonder
Todd Selk

PARKS & REC COMMITTEE

Charlie Anderson

BERGE PARK TASK FORCE

Cassie Heide

Mike Mulry
Karen Graham
Cassie Heide

Kirby Vossler
Kelly Sather
Nicki Gutterud
Nicole Manecke
Holly Lenés
Evan Fonder

STREET

Charlie Anderson
Mike Mulry
Steven Lyseng
Jim London
Cassie Heide

MEMORIAL DAY PLANNING COMMITTEE

Curt Nelson
Dean Vikan
Cassie Heide
Ben Stout
Ilene Reiersen

VETARANS MEMORIAL PARK COMMITTEE

Jim Offerdahl
Cassie Heide
Chuck Lucken
Dave Larson
Dean Vikan
Curt Nelson

ARTS & CULTURE COMMISSION

Kirby Vossler, Liaison
Jason Steinbrenner
Bonnie Stewart
Stephenie Anderson
Amy Riveland
Susie Roland
Jeff Weatherly
Casey Holland

APPOINTMENTS FOR 2026

MAYOR AND COUNCIL

ELECTED

EXPIRE

Jim Offerdahl, Mayor	2024	2026
Roy Dufault	2024	2028
Charlie Anderson	2022	2026
Mike Mulry (filling Brandon LePier vacated seat)	2024	2026
Abby Pearson	2024	2028

FOSSTON ECONOMIC DEVELOPMENT AUTHORITY

Evan Fonder		2031
Aaron Myhre, to fill Finstad vacated seat		2028
Jen Howard		2030
Bob Overmoe, to fill Weispfennig's vacated seat		2029
Todd Selk, appointed to Peltier's seat July, 2022		2026
Jim Offerdahl, Council Appointee	(appointed 1/11/10)	
Roy Dufault, Council Appointee	(appointed 6/10/13)	
Mark Finstad, Ex-officio	1-12-2026	

Revised January 1/2026

Member Mulry introduced the following resolution and moved its adoption:

**CITY OF FOSSTON
COUNTY OF POLK
STATE OF MINNESOTA**

RESOLUTION NO. 26-04

A RESOLUTION APPROVING COLLATERAL PLEDGED

WHEREAS, the City Council annually approves the collateral pledged by the official depositories of city funds;

THEREFORE, BE IT RESOLVED: The Council of the City of Fosston hereby approves the following collateral pledged:

First National Bank	\$ 250,000
American Federal Bank	\$ 250,000
Ultima Bank Minnesota	\$2,250,000

The motion for the adoption of the foregoing resolution was duly seconded by member Anderson and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson and Mulry.

and the following voted against same: None

Whereupon said resolution was declared passed and adopted this 12th day of January, 2026.

James Offerdahl, Mayor

ATTEST:

Cassie Heide, City Administrator

Member Mulry introduced the following resolution and moved its adoption:

**CITY OF FOSTON
COUNTY OF POLK
STATE OF MINNESOTA**

RESOLUTION NO. 26-05

A RESOLUTION APPROVING TREASURER'S SURETY BOND

WHEREAS, the City Council annually approves a surety bond in the amount of \$100,000 for the Treasurer (City Administrator) as required by Auditor of Polk County and the State of Minnesota;

THEREFORE, BE IT RESOLVED: The Council of the City of Fosston hereby approves a surety bond for the Treasurer in the amount of \$100,000.

The motion for the adoption of the foregoing resolution was duly seconded by member Anderson and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson and Mulry.

and the following voted against same: None

Whereupon said resolution was declared passed and adopted this 12th day of January, 2026.

James Offerdahl, Mayor

ATTEST:

Cassie Heide, City Administrator

Member Mulry introduced the following resolution and moved its adoption:

**CITY OF FOSSTON
COUNTY OF POLK
STATE OF MINNESOTA**

RESOLUTION NO. 26-06

**A RESOLUTION DESIGNATING
THE THIRTEEN TOWNS
AS THE
OFFICIAL NEWSPAPER**

WHEREAS, the City Council annually designates a local publication as the City's official newspaper;

THEREFORE, BE IT RESOLVED: The City of Fosston designates **The Thirteen Towns** as the 2026 Official Newspaper.

The motion for the adoption of the foregoing resolution was duly seconded by member Anderson and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson and Mulry.

and the following voted against same: None

Whereupon said resolution was declared passed and adopted this 12th day of January, 2026.

James Offerdahl, Mayor

ATTEST:

Cassie Heide, City Administrator

Council considered approval of Cigarette License Applications for 2026. Motion was made by Mulry, seconded by Anderson to approve applications. Motion carried by unanimous vote.

Member Mulry introduced the following resolution and moved its adoption:

**RESOLUTION DESIGNATING POLLING PLACE
FOR PRECINCT ONE IN THE CITY OF FOSSTON**

RESOLUTION NO. 26-08

WHEREAS, Minnesota Statutes, Section 204B.16, Subd. 1, Polling Place Designation, in the 2026 Minnesota State Election Laws, requires that the City of Fosston must annually designate its polling place for each election precinct; and

WHEREAS, the City of Fosston has one election precinct for the entire City.

NOW THEREFORE BE IT RESOLVED, that the City of Fosston City Council does hereby designate the Embassy Community Center, 603 3rd Street NE, as the polling place for Precinct One for 2026.

The motion for the adoption of the foregoing resolution was duly seconded by member Anderson and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson and Mulry.

and the following voted against same: None

Whereupon said resolution was declared passed and adopted this 12th day of January, 2026.

James Offerdahl, Mayor

Attest:

Cassie Heide, City Administrator

Member Mulry introduced the following resolution and moved its adoption:

**RESOLUTION ACCEPTING DONATIONS RECEIVED
BY THE CITY OF FOSSTON IN 2023**

RESOLUTION 26-07

WHEREAS, the City of Fosston received numerous donations in 2025; and,

WHEREAS, Minnesota Statutes Section 465.03 provides that donations to the City be accepted by resolution of the City Council; and

WHEREAS, the City Council expresses its gratitude for the donations given to the Fosston community; and

WHEREAS, the City Council agrees that said donations would be of benefit to the citizens of Fosston.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT the City Council of the City of Fosston, Minnesota hereby acknowledges and agrees to accept said donations as described in Exhibit A attached to this resolution.

The motion for the foregoing resolution was duly seconded by member Anderson and upon vote being taken thereon the following voted in favor thereof: Offerdahl, Dufault, Anderson and Mulry.

and the following voted against same: None

Whereupon said resolution was declared passed and adopted by the City Council of the City of Fosston on this 12th day of January, 2026.

James Offerdahl, Mayor

Attest:

Cassie Heide, City Administrator

COMMITTEES/BOARDS/COMMISSION:

City Administration: Cassie Heide reported

- Heide reported staff are busy closing out year-end for 2025 and getting ready for the new year. There's been quite a bit for Nikki to do with the new PFML and legislation changes to get ready for first payroll.
- Assessments for the 5th Street project were sent to the county. One property owner paid up front but the rest will be assessed.
- The audit by Brady Martz will be done during the first week of February. It will be a combination of in-person and remote. This is the third year we will have a single audit. This occurs when we receive over \$750,000 in Federal Funds. It is still questionable if we will have one in 2026, but with current outstanding project funds it is very possible.
- The grant proposal for phase 4 of the FIT Trail is found in correspondence. This would be a 2028-2029 project. It was not awarded in 2025, which was the first time in many years due to lack of funds available. There likely will be an interview in February with the panel regarding the proposal.
- The expense report for the legal matter is also included in correspondence. There was a draw down on donated funds, with approximately \$40,000-50,000 still available. Mayor Offerdahl interjected those donated funds speak volumes of the community support in this dispute.
- Next week there will be a meeting on the State of Primary Healthcare. The Fosston Area Community Health Task force will be leading that.
- The Rural Fire Board meeting will be at 7:00pm on January 29th. A notice will be posted indicating a potential quorum; all council members are welcome to attend if they wish.
- Heide will be attending a legislative conference in Washington D.C. next month with NMPA, and another conference in Minneapolis in March.
- Heide and Lyseng have collaborated with Keith Kinnen from Karvakko Engineering to address sealing the cracks on the FIT Trail. Three competitive quotes were submitted; Ness Sealing in

Bemidji will be doing the work. To get both the original 2014 portion and 2019 portion by the Veteran's Park Memorial fixed the cost will be roughly \$21,000. Kinnen clarified the crack sealing is completed first. After that cures, two coats of fog seal will then be applied over everything. Heide stated this can be completed this year and stays within budget.

Street/Utilities/Sanitation: Steven Lyseng reported

- Lyseng reported they have been busy moving snow. There have been many days just enough snow or wind creates the need to go back out to clear streets.
- There have been a few maintenance issues that needed addressing. The air compressor on the plow truck had to be replaced and a turbo went out on one of the dump trucks. There was an issue with the PTO shaft on the garbage truck. The guys caught that PTO issue right away and were able to get it repaired and taken care of.
- They continue to trim trees, especially in areas where branches are hitting equipment.
- Renovation work on the shop break room is on hold until remaining quotes have been received.
- There was a water break last week, the first break since last February. It was on the south side, between the tracks and 2nd Street where Inderlee Avenue previously crossed.
- Repairs from the summer storm lightning strike continue to surface and are being addressed.
- A few leaks have been repaired on old piping for the boiler in the water plant. That boiler is strictly for heating the building.
- Approximately 150-200 water meters have recently been changed out and upgraded. Lyseng reported he has already seen an improvement in tracking water usage as a result of getting meters updated.
- Annual wastewater reports have been submitted.
- Electric sales for the year are down some from last year. This decrease is attributed to MDV not operating for two months during a period of time they had been in operation the previous year.
- Small leaks were found on the natural gas regulators that had recently been replaced at the station. Both have been taken off and sent in to be fixed under warranty. The old ones still work and are being used in the interim.
- Gas sales are down as well from last year. Again, the decrease is attributed to MDV not operating for two months during a period of time they had been in operation the previous year.
- Offerdahl inquired about snow removal from sidewalks, specifically on Eaton Avenue. Lyseng replied they have main corridors they focus on first near schools but as time allows will address those additional areas as well.

Civic Center: Karen Graham reported

- Graham reported the maintenance issues she shared at the last meeting have all been resolved as of today.
- Over Christmas break there was an afternoon & evening swim offered. There was a great response, with many coming out for it.
- The skating rink also was busy over Christmas break and had no issues. A new skate sharpener was purchased and Joby has been busy sharpening skates. It will be a nice addition to the warming house.

Police Department: Reports from Chief of Police Phil Juve and Sergeant Mary Olson

- Olson reported in December there were 110 CFS's, 22 ICR's resulting in 1 citation. There were zero arrests. Primary reasons for CFS's were motor vehicle accidents, child protection or vulnerable adult calls, and property damage.
- Olson reported a summary of year 2025 calls were 296 ICR's and 1502 CFS's. Juve added that 29 individuals were charged, there were 17 physical custody arrests, 54 citations and 30 written warnings.
- December was the end of the first quarter for TZD, the focus being impaired driving. Bagley Police Department worked many of those hours in the Clearwater County area. During 2nd quarter Olson reported it is being considered to do some driver education in the school with the teenage drivers.
- Juve reported the house on Brandt has been demolished and removed.
- Street parking is going well with snow removal. Lyseng stated residents have done a good job getting vehicles moved.
- Juve reported the department is still short one patrolman. New ads recently have been added on Facebook. There are currently 117 listing in Minnesota on the POST Board, with multiple agencies dealing with staffing issues.
- Year end reporting with the POST Board and FBI have been completed.

Community Development: Cassie Heide and Mayor Offerdahl reported

- Offerdahl reported at the EDA board meeting today new officers were elected. The board elected Evan Fonder as President, Roy Dufault as Vice-President, Jen Howard as Secretary/Treasurer and Cassie Heide as Deputy Secretary/Treasurer.
- Heide reported a request was submitted from Pete Howard for a rehab grant through an EDA program focusing on upgrading homes vacant for over a year and becoming dilapidated. Howards own a second home in Fosston that has sat vacant in which they are making both interior and exterior upgrades. The EDA voted to recommend to council the approval of the \$2,500 grant. Motion was made by Anderson, seconded by Dufault to approve the EDA grant. Motion carried by unanimous vote.
- Heide reported there was also a loan request for the Firefly Center for Art & Wellbeing. Currently they have a \$30,000 loan with principal balance just under \$26,000 but have a need for additional funds. The EDA Board voted to recommend to council the additional loan for \$55,000, continuing with a 5-year term at the 2% interest rate. The rate is the same offered to the Prairie Pines Childcare Center, also a 501c3. Heide is working with city attorney Larson to update the city's position with The Firefly Center, which is a leasehold improvement since they don't own the building. Dufault interjected that after having a discussion with Bob Overmoe, the additional loan appears to be gap financing. The Firefly Center was awarded a grant for remodeling, however the work must be completed and paid for before paperwork can be submitted to receive funds. This loan would allow contractors to keep working on the renovations to add two apartments, in which there has already been interest in renting upon completion. Heide clarified the loan duration would be five years, however their intention is to pay it off prior to that. Motion was made by Mulry, seconded by Dufault to approve the loan. Motion carried by unanimous vote.

Communications: Kirby Vossler reported

- Vossler reported she continues to work on improving the website, with her next focus on the local business directory. The zoning map is updated and is now on the website as well as the garbage pickup map.

- Communication of various things such as advertising employment opportunities for the PD, rink hours changing due to weather and/or upcoming events and meetings are also keeping her busy.
- The focus on next month's newsletter will include the civic center pool and skating rink hours, an update on the Berge Stafford Park playground equipment and various winter reminders.

Hospital Board/Health Care: Cassie Heide reported

- Heide had nothing new to report other than the State of Primary Healthcare meeting to be held January 22, 2026 at New Journey Church at 6:00pm. There had been no meeting of the First Care Medical Services Board Heide was aware of. Offerdahl asked Michael Curtis of Essentia if there was intent to keep the members of the First Care Board informed on the status of the company. Curtis replied they are working on meeting dates that will be shared soon. Offerdahl replied that with the city having its permanent seat on the board, the city council appoints a representative, who is Cassie; and the lack of transparency being shared with the board is quite frustrating. Offerdahl respectfully requested Curtis set a meeting with the board so information can be shared with its members that they are entitled to have, such as financials. Curtis replied he would bring that back and share the request.

Arts & Culture Commission: Cassie Heide reported

- Heide reported there are new members listed on the boards & commissions list found in the consent agenda. Kirby Vossler has taken over as liaison.

City Attorney: Stephen Larson reported

- Larson had nothing new to report. He shared however that he was in Fosston for a tournament being hosted at the school and was again reminded of how unique the Fosston community is with the amenities it offers. Others traveling with him commented to him on the same.

Airport Commission: Cassie Heide reported

- Heide reported the commission will be meeting soon. A third submission will be put in for a new arrival/departure building. Work continues on the taxi-lane reconfiguration, and work is being done to close out the runway project with about \$280,000 owed to the city yet for that project. Lyseng added talks have started about getting a push plow to push snow away from buildings. Heide reported three of the six hangars are leased.

Council considered approval of 2026 Fees for Fosston Civic Center and Swimming Pool. Graham reported she and Heide collaborated on preparing the rate list. The new rates offer taxpayers living within the City of Fosston reduced rates on certain fees. Swimming lessons will not change, however, because the current fees remains substantially lower than lessons offered in the surrounding area. Motion was made by Anderson, seconded by Dufault to approve the rate changes. Motion carried by unanimous vote.

Council considered adopting Resolution authorizing the submission of Greater Minnesota Small Cities Housing Aid Grant Application. Heide reported the grant request is for \$75,000 supporting the new housing development Backcountry Construction will start constructing this year. Currently there is the TIF district underway supporting the project; this grant would be additional funding.

Member Dufault introduced the following resolution and moved its adoption:

**CITY OF FOSSTON
COUNTY OF POLK
STATE OF MINNESOTA**

RESOLUTION NO. 26-01

**RESOLUTION AUTHORIZING SUBMISSION OF GREATER MINNESOTA SMALL CITIES
(TIER II CITIES) HOUSING AID GRANT APPLICATION**

It is resolved by the City of Fosston as follows:

1. The Fosston Economic Development Authority has had in its strategic plan to increase housing since the 2020 housing plan was developed and adopted citing the need for additional housing units;
2. The city has begun the Tax Increment Financing District Creation for an eight fourplex housing development;
3. In 2025 the City of Fosston invested in the necessary water and wastewater infrastructure necessary for the above-mentioned housing development;
4. That the City Administrator is authorized to sign and submit the application and any amendments on behalf of the City of Fosston.

The motion for the adoption of the foregoing resolution was duly seconded by member Anderson and upon vote being taken thereon the following members voted in favor thereof: Offerdahl, Dufault, Anderson and Mulry.

and the following voted against same: None

Whereupon said resolution was declared passed and adopted this 12th day of January, 2026.

James Offerdahl, Mayor

ATTEST:

Cassie Heide, City Administrator

Council considered approval of Annual TIF Payments to D3D and Palubicki Housing Redevelopment. Heide reported it is the first year payment made to Palubicki's due to a delay from the county on their evaluations. There is 10% retainage being held. For D3D it is their 4th or 5th year payment, with 40% being held for electrical infrastructure upgrades the city completed. Motion was made by Dufault, seconded by Anderson to approve payments. Motion carried by unanimous vote.

Council considered approval of Two-year Vacant Land Lease Agreement for Industrial Park lots with Olson Gravel, Inc. Heide reported this was presented to FEDA last month. Curtis Olson is looking to store some heavier equipment on the two vacant lots by Erskine Attachments. Rent would be \$1,000/month, and city attorney Larson drew up a lease agreement for the two lots which includes a 60 day notice required for either party. Motion was made by Mulry, seconded by Anderson to approve the lease. Motion carried by unanimous vote.

Council considered approval of Final Pay Estimate in the amount of \$21,117.29 to Gordon Construction

for the Berge Park Sidewalk Project. Kinnen from Kavakko reported that a project many times gets completed and seeding is done in the fall, like this project, so there is no immediate turf establishment. There are grants associated with this project, so in an effort to pursue closing it Kinnen reached out to Gordons to inquire considering a maintenance bond, to which they agreed. If approved, it closes out the project which in turn closes out the grant, releasing those funds. Motion was made by Anderson, seconded by Mulry to approve final payment. Motion carried by unanimous vote.

Council considered approval of Pay Estimate No. 10 in the amount of \$197,838.30 to Gordon Construction of Mahnomen, Inc for the Industrial Park Project. Solc of AE2S reported it is a larger project so retainage is a bit more. It still falls under warranty, so is covered if the seed doesn't grow to expectations. Items on the punch list have been completed. If approved, it closes out the project, which in turn closes out the grant for this project as well. Motion was made by Mulry, seconded by Dufault to approve final payment. Motion carried by unanimous vote.

Keith Kinnen of Karvakko reported that for the FIT Trail and 2nd Street projects plans should be out before the next meeting. Plans then would be submitted to MnDOT for review, maintaining the project's schedule. For the Southside project there may be some water main changes needing to be done that will be discussed more in depth with Heide and Lyseng.

Jarda Solc from AE2S reported for the Wastewater project a public hearing date will need to be established for the facility plans, to which he and Heide will collaborate in setting up. Dolejs should have the 9th Street design done by the end of the week. Advertisements potentially will start for that project end of January, with the goal of opening bids in February to have projected costs ready for the March council meeting. There is still retainage being held for the 5th Street project, waiting on seeding in the spring. Lastly a construction cost estimate is being done for Eaton Ave.

There was a forum for the members of the public to speak, but no one was present who wished to speak.

There being no further business to come before the council, motion was made by Dufault, seconded by Anderson to adjourn. Motion carried by unanimous vote.

Cassie Heide, City Administrator