

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
NOVEMBER 10, 2014

The regular meeting of the City Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, November 10, 2014 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Dufault and Carlson. Members absent: Hoialmen and Veum. Also present was Sheriff Erdman, Steve Millette, Karen Graham, Ed Lavelle, Matt Upgren of Karvakko Engineering and Lee Cariveau of WSN.

Motion was made by Carlson seconded by Dufault to approve the agenda with the following modifications: Motion carried by unanimous vote.

- A) Items of Concern from Steve Millette
- B) Retirement & Resignation of Pat Hanlon

Motion was made by Dufault seconded by Carlson to approve consent agenda items A and B. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held October 13, 2014 as per copies furnished each member.
- B) To approve Accounts Payable Bill Listing #14-11 in the amount of \$109,090.59 and AP Bill Listing \$14-11A in the amount of \$53,011.13.

COMMITTEES/BOARDS & COMMISSION:

Law Enforcement: Sheriff Erdman was present to discuss law enforcement matters.

- After the Council takes action on the Law Enforcement Contract Erdman will bring it forward to the County for action.
- Erdman or a sheriff will continue to meet with Fosston but will begin to integrate the Fosston Deputies into meeting with the City Council as well.
- The State of Minnesota will begin an education campaign on Next Gen 911 Texting. This allows a person to text 911 as an option to calling and is slated for the second quarter of 2015.

Streets/Sanitation/Utilities: No report

Civic Center/Parks & Recreation:

- Motion was made by Dufault seconded by Carlson to accept Pat Hanlon's resignation as Aquatics & Recreation Director effective immediately. Motion carried by unanimous vote.
- Motion was made by Carlson seconded by Dufault to approve the promotion of Karen Graham to the Aquatics & Recreation Director position and to move her to a pay level closest to, but no less than, her current rate of pay. Motion carried by unanimous vote.

Graham reported on Civic Center/Parks & Recreation matters:

- The security cameras were installed in the Civic Center last week.
- Tiles in the pool area need to be repaired. It's a safety issue and Ron Dargus has been contacted to do this.
- The buildings at the Sports Complex have been painted. Flooring is still needed in the warming house building. Rubber belting works well. City Engineer Cariveau will check with Knife River to see if there is some available to us.

Hospital: Lucken reports that the Helipad was certified last Wednesday.

Bus: Skala informed the council that we will be installing a Security Camera in the City Bus. We received additional monies from the State to do this.

Community/Economic Development:

- Landsverk will be working on the Healthier Fosston Committee.
- We could have ownership of the Taflin building by the end of the year.
- The board discussed a potential new business lead. They will continue to look at this.

Star Committee:

- Light Up the Night/Lefse Fest is scheduled for November 21<sup>st</sup>.
- The Committee met with other area committee representatives to discuss interest in bringing a rodeo to town. There is definitely interest, but to find a property with enough space is the problem. We will continue working on this through the winter.

Motion was made by member Carlson to adoption to adopt the following resolution:

**CITY OF FOSTON  
RESOLUTION TO CERTIFY RESULTS OF THE  
TUESDAY, NOVEMBER 4, 2014 GENERAL ELECTION  
RESOLUTION NO. 14-58**

WHEREAS the City of Fosston held an election for the office of Mayor, two Council Members for a four year regular term and two Council Members for a two year term on Tuesday, November 6, 2012 during the General Election; and

WHEREAS on this 10<sup>th</sup> day of November, 2014, the City Council has met to canvass said election results;

WHEREAS the votes tabulated at said election were:

	<u>TOTAL</u>
<b><u>OFFICE OF MAYOR:</u></b>	
Two (2) Year Term	
James Offerdahl	388
 WRITE-IN FOR MAYOR	
Charlie Anderson	1
George Fish	1
Tom Lano	1
 <b><u>OFFICE OF COUNCILMEMBER</u></b>	 <u>TOTAL</u>
Four (4) Year Term	
Charlie Anderson	301

Lowell Veum 340

**WRITE-IN FOR COUNCIL**

Kay Balstad	2
Dawn Bly	1
Mark Burggraf	1
Joan Dufault	1
Chris Hagen	1
John Keller	1
Kreston Lane	1
Tom Lano	1
Bill Malwitz	2
Larry Miller	1
John Nord	1
Wayne Omundson	1
Joe Schmidt	1
Paula Swanson	1

**OFFICE OF COUNCILMEMBER**

**TOTAL**

Two (2) Year Term to fill vacancy expiring December 31, 2016

Roy Dufault	321
Chris Hagen	101
Doug Hoialmen	262

**WRITE-IN FOR COUNCIL – Two Year Term**

George Bosselman	1
George Doyle	1
Lynn Jackson	2
Beth Vigoren	1
Les Viken	1

THEREFORE BE IT RESOLVED by the Council of the City of Fosston that the official election results for the office of Mayor and City Council are accepted as summarized by the Election Judges.

The motion for the foregoing resolution was duly seconded by member Dufault and upon vote being taken thereon the following members voted in favor thereof: Carlson, Dufault and Offerdahl.

and the following voted against same: None

Whereupon said resolution was declared passed and adopted this 10<sup>th</sup> day of November, 2014.

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Attest:

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Charles Lucken, City Administrator

Motion was made by Dufault seconded by Carlson to approve the 2015 Law Enforcement Contract with Polk County in the amount of \$166,050.00 to be paid in monthly installments of \$13,837.50. Motion carried by unanimous vote.

Motion was made by Carlson seconded by Dufault seconded by Carlson to approve Partial Payment Estimate No. 3 in the amount of \$335,781.46 from Gordon Construction for the Downtown Street and Utility Improvement Project. Motion carried by unanimous vote.

Motion was made by Dufault seconded by Carlson to approve Partial Payment Estimate No. 4 – Final in the amount of \$8,623.25 from Knife River Materials for the Brandt Avenue Improvement Project. Motion carried by unanimous vote.

Lee Cariveau gave an update on city projects:

- Cariveau will be meeting with Hagen on issues relating to the FIT trail.
- Brandt Avenue is just waiting on grass.
- Second Street South – there was a change order by the water treatment plant. The second lift of asphalt will be applied in the spring.
- Downtown is pretty much finished up. Crews temporarily filled in broken concrete with asphalt.

Motion was made by Dufault seconded by Carlson to approve Change Order No. 1 in the amount of \$19,107.06 for the Downtown Street and Utility Improvements. Motion carried by unanimous vote.

Motion was made by Dufault seconded by Carlson to approve Change Order No. 2 in the amount of \$7,500 for the Second Street South Improvement Project. This project eliminates some watermain under Granum Avenue. If the Change Order is not completed this fall it will be done in the spring at a reduced cost of \$7,000. Motion carried by unanimous vote.

Three quotes were received for demolition of house and garage at 514 Third Street NE as follows:

<u>Contractor</u>	<u>House</u>	<u>Garage</u>	<u>Total</u>
Hagen Construction	\$8,500.00	\$1,500.00	\$10,000.00
Blaser Excavating	\$13,961.00	\$2,064.00	\$16,025.00
Lenes Sand & Gravel	\$13,100.00	\$3,100.00	\$16,200.00

Motion was made by Carlson seconded by Dufault to accept the low quote from Hagen Construction for demolition of the house and garage with a completion date of December 31, 2014. Motion carried by unanimous vote.

Mayor Offerdahl informed Matt Upgren of Karvakko Engineering that the Sidewalk Feasibility Study will be on the December agenda.

Steve Millette addressed the council with concerns he has over a fire hydrant that has been broken for two years near his home. Lee Cariveau informed him that replacing this hydrant is included in the Street

Project. If the weather warms up, that will be done this week. If it does not warm up, the hydrant will be replaced in the spring.

There being no further business to come before the council, motion was made by Carlson seconded by Dufault to adjourn.

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Charles Lucken, City Administrator