

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL  
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA  
JUNE 10, 2013

The regular meeting of the council of the city of Fosston, Polk County Minnesota was held in council chambers on Monday, June 10, 2013 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Lambert, Veum and Carlson. Also present was Roy Dufault, Sheriff Erdman, Deputy Kyle Lindberg, Dave Larson, Lee Cariveau and Dick Roue.

Motion was made by Lambert seconded by Carlson to approve the agenda with the following modifications: Motion carried by unanimous vote.

- 1) Consider approval of Special Sunday On-Sale to American Legion Club;
- 2) Consider approval of appointment of Lowell Veum as Vice President of the council.

Before committee reports, the Mayor moved to agenda item #5 to appoint a New Member to the Fosston City Council:

Member Veum introduced the following resolution and moved its adoption:

**RESOLUTION APPOINTING A NEW MEMBER  
TO THE FOSSTON CITY COUNCIL  
RESOLUTION NO. 13-15**

WHEREAS, a vacancy exists on the Fosston City Council due to the resignation of Council Member Ehlke, said resignation given by Council Member Ehlke, to be effective June 1, 2013;

WHEREAS, pursuant to City Council Resolution No. 13-13, the resignation of Council Member Ehlke has been accepted by the City Council and a vacancy has been declared as of June 1, 2013; and

WHEREAS, Roy Dufault is an individual eligible and well-qualified to fill the office of Fosston City Council Member until the next general municipal election;

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Fosston hereby appoints Roy Dufault a member of the Fosston City Council to serve in such office until the next general municipal election.

The motion for the adoption of the foregoing resolution was duly seconded by member Carlson and upon vote being taken thereon, the following members voted in favor thereof: Veum, Carlson, Lambert and Offerdahl

and the following voted against same: None

Whereupon said resolution was declared adopted by the Fosston City Council this 10<sup>th</sup> day of June 2013.

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James Offerdahl, Mayor

ATTEST:

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Charles Lucken, City Administrator

Motion was made by Carlson seconded by Lambert to approve the appointment of Roy Dufault to the Fosston Economic Development Authority board to replace Phil Ehlke. Carlson, Lambert, Veum and Offerdahl voted in favor of the appointment. Motion carried.

Roy Dufault signed the Oath of Office and was duly seated as a council member.

Motion was made by Veum seconded by Carlson to approve consent agenda items A and B. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held May 13, 2013 and the Special meeting held June 3, 2013 as per copies furnished each member.
- B) To approve Accounts Payable Bill Listing #13-06 in the amount of \$83,098.16 and AP Bill Listing #13-06A in the amount of \$134,664.52

#### COMMITTEE REPORTS:

Law Enforcement: Sheriff Erdman was present to discuss law enforcement matters. She presented a financial report to the council and introduced the Kyle Lindberg. He is the new deputy that is covering Fosston. Lindberg reports that it has been fairly quiet with a few minor thefts. Sheriff Erdman informed the council that the drug task force is checking into setting up three containers for prescription drug drop off spots. One will be located in Fosston somewhere in the building but she will work with Administrator Lucken on this. Officer Jim Juve will be moving to the county so we'll get another new officer – Matt Bellamy is in training at this time.

Streets/Sanitation/Utilities: Dave Larson reported on matters pertaining to his departments:

- Street sweeping is ongoing and mowing continues. The smaller mower needs to be replaced.
- Some curb painting has begun.
- It will be another busy year for utilities.
- Some water was dumped from pond 2 but we still need to get rid of more. The last pond has not met limits yet.
- The pontoon is here.
- The entire city will be leak tested this summer.
- Well pulling & inspections are coming due soon.
- A transformer was installed at Quick Attach and crews are working on the new service for the Woolen Mill.

Civic Center/Parks & Recreation: Veum reported that the recreation program is going well. He looked at the new mower and reports that one person will be assigned to mow and take care of this mower as the last one was not taken care of.

Hospital: Lucken reports that the new administrator is being trained in.

Community/Economic Development:

- FEDA met today but there wasn't a quorum so no business could be conducted.

Airport:

- The bathroom is fixed.

Star Committee:

- The Star Committee made a recommendation to update the City Hall sign and presented three options for council consideration. After review and discussion, motion was made by Lambert seconded by Carlson to approve updating the City Sign with option #3. Motion carried by unanimous vote.

Motion was made by Lambert seconded by Veum to approve the Commercial Purchase and Development Agreement with Northern Woolen Mills, L.L.C. & Stephanie Anderson. Motion carried by unanimous vote.

Member Carlson introduced the following resolution and moved its adoption:

RESOLUTION APPROVING THE SALE OF REAL ESTATE  
RESOLUTION NO. 13-16

WHEREAS, the City of Fosston owns certain real estate; and

WHEREAS, it is desirable to sell the hereinafter described real estate as follows:

Lots One (1) and Two (2), Block One (1), FOSSTON INDUSTRIAL PARK THIRD ADDITION, according to the duly recorded Plat thereof on file and of record in the Office of the Polk County Recorder.

Parcel No. 87-00917 and 87-00198

Sale Price: \$7,500

Purchasers: Northern Woolen Mills, LLC

Purpose: Manufacturing facility

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOSSTON, MINNESOTA, that the Mayor and City Administrator are authorized to execute the necessary documents to complete the sale of said property.

The motion for the adoption of the foregoing resolution was duly seconded by member Lambert and upon vote being taken thereon the following members voted in favor thereof: Carlson, Lambert, Veum, Offerdahl and Dufault.

And the following voted against same: None

Whereupon said resolution was declared passed and adopted by the City Council this 10<sup>th</sup> day of June, 2013.

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James Offerdahl, Mayor

ATTEST:

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Charles Lucken, City Administrator

Motion was made by Veum, seconded by Lambert to approve the IRP Revolving Loan Fund loan application from Northern Woolen Mills, LLC in the amount of \$100,000 as recommended by the FEDA board. Motion carried by unanimous vote.

Motion was made by Carlson, seconded by Veum to approve Change Order No. 1 from Feldt Plumbing & Heating for the 2012 Street Improvement Project in the amount of \$3,540.00. Motion carried by unanimous vote.

Motion was made by Lambert seconded by Carlson to approve Partial Pay Estimate No. 4 – Final from Feldt Plumbing & Heating in the amount of \$20,380.90 for the 2012 Street Improvement Project. This motion is approved contingent upon acceptable grass growth. Motion carried by unanimous vote.

Agenda item 12 (Ordinance Authorizing the Keeping of Chickens) was tabled.

Council reviewed the quote from Federal Signal Corp. for the new warning siren and quote from Roger's Two Way Radio for the new receiver. After some discussion, this matter was tabled until we get more information.

Motion was made by Carlson seconded by Veum to approve the Application for Legion Club Special Sunday License for July 7<sup>th</sup>, 2013. Motion carried by unanimous vote.

Lee Cariveau reported on various projects:

- There will be a small amount of wetland mitigation for the FIT trail project. If we go with land credits for the .09 of mitigation, our cost will be around \$3,200. This is opposed to a bridge going over this area at an estimated cost of \$10,000.
- Paperwork has been submitted for both of the Second Street projects. This starts the process for financing.
- The Columbia Road project has been moved back. During this process a parking area at the Veteran's Memorial Garden will be installed.

There being no further business to come before the council, motion was made by Carlson seconded by Lambert to adjourn.

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Charles Lucken, City Administrator

