

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF THE CITY OF FOSSTON, POLK COUNTY MINNESOTA
JULY 14, 2014

The regular meeting of the Council of the City of Fosston, Polk County Minnesota was held in council chambers on Monday, July 14, 2014 at 7:00 p.m.

The meeting was called to order by Mayor Offerdahl with the following members present: Dufault, Veum and Hoialmen. Member absent: Carlson. Also present was Ed Lavelle, Editor of the 13 Towns, Dean Vikan, Dan Wilkens, Scott Balstad, Richard Balstad, Karen Graham, Dave Larson and Lee Cariveau.

Motion was made by Dufault seconded by Veum to approve the agenda with no modifications. Motion carried by unanimous vote.

Motion was made by Hoialmen seconded by Veum to approve consent agenda items A and B. Motion carried by unanimous vote.

- A) To approve the minutes of the regular meeting held June 9, 2014, special meeting held June 17th, special meeting held June 30, 2014 at 8:30 a.m. and June 30th at 6:30 p.m. as per copies furnished each member.
- B) To approve Accounts Payable Bill Listing #14-07 in the amount of \$88,374.25 and AP Bill Listing #14-07A in the amount of \$58,407.79.

COMMITTEES/BOARDS/COMMISSION:

Law Enforcement: No Report.

Streets/Sanitation/Utilities: Dave Larson reported on matters pertaining to his departments:

- Painting, mowing and sweeping is ongoing.
- The new loader will be here on Wednesday.
- Crews have been busy with locating and digging around gas and electrical lines.
- Pipeline safety inspection is coming up this month.
- Ulteig is almost done with the study on the Industrial Pretreatment Facility.
- One pond was dumped this spring.
- We had a couple of water breaks and have had some plugged sewer lines as well. Some of the sewer lines are full of tree roots. J & R Wastewater will be in town when they are in the area and squeegee the problem lines for us.

Civic Center/Parks & Recreation: Karen Graham, Assistant Rec. Director reported on matters pertaining to these departments:

- Our energy services system that is currently managed by Johnson Controls has become outdated. The system monitors the air handling system, the boilers are on it as well as air exhausts, fans, if lights are on in the gym, if the pool cover is up or down. The system is important for energy saving measures, but because it is outdated we can no longer get certain reports and sometimes get bad information. Graham has been working with Mark Lusby of Peterson Sheet Metal. She has found that he is not only helpful, but knowledgeable of the system. The Civic Center has found that if they call Johnson Controls they are no longer a priority. She requested that Westby prepare a quote from Peterson Sheet Metal to replace this system. His proposal came in at \$36,000 and would replace the Johnson Control System. The

mayor wondered how much of the current Johnson Controls system is not working and if some of it can stay. He directed Graham to contact Lusby and invite him over as the Mayor has a lot of questions before we move forward on this.

- The Outdoor Recreation Grant Application was denied. Karen will re-submit at a later date. In the meantime, there are repairs that need to be made to the warming house and bathrooms. There are funds available in the budget. The Mayor directed Graham to get quotes from contractors and get these repairs done before we get into the winter season.
- The grant application for an AED was approved.
- Administrator Lucken informed the council that it is time again to renew the lease with the school. Motion was made by Veum seconded by Hoialmen directing Lucken to negotiate the lease between the Civic Center and School with a 1% increase from the current \$84,638.00. Motion carried by unanimous vote.

Community/Economic Development:

- The Johnson Avenue Projects were reviewed.
- Sale is pending on the old Taflin Building.
- Veum informed the council that he had a conversation with travelers over the weekend. They were in town specifically looking for Cordwood Pete along Highway #2. Currently Cordwood Pete is sitting at the street department in need of repairs. We need to start working on this.

Airport:

- Veum stated that the buildings that are out there should be painted. Leases are renewed annually. Perhaps the airport commission can deal with this before new leases are renewed for next year.

Lee Cariveau of Widseth, Smith, Nolting was present to give updates on the 2014 Projects:

Second Street South:

- The estimated cost to install a catch basin and curb along the potato warehouse on S. Mark is \$9,000. It was determined that the water that was going onto the property is our responsibility. The consensus is that this is our responsibility and when we had discussed it previously it was determined that if the price was reasonable we would include this in the project. Motion was made by Dufault seconded by Hoialmen to authorize compilation of the change order for this. Motion carried by unanimous vote. It will be up to the property owners to add other structures on their property if they want more.

FIT Trail:

- Stripping the black dirt along the ball fields is being done now. Tomorrow they will be going along the bus garage area.
- Last week all culverts were installed and most of the silt fence is up.
- Additional work by the cemetery will cost an estimated \$18,000. It includes taking down the cemetery fence, constructing the path and putting fence back up. It's about 450 feet and will complete the loop. Grant dollars cannot pay for this; we do not have enough locally raised funds to pay for this either. Organizations were going to fundraise for the additional dollars and may need to be reminded.

Veteran's Memorial Parking:

- Cariveau is meeting with Polk County tomorrow afternoon on parking at the Veteran's Memorial Park. The council reviewed plans that included six parking spaces. Estimated cost is around \$12,000. Cariveau indicated that we could go down to four spots. After discussion it was the consensus of the council that we should stay with six parking spots at an estimated cost of \$12,000. This will be a change order to the Brandt Avenue Project. Motion was made by Hoialmen seconded by Dufault to authorize Cariveau to move forward with preparation of the change order for installation of six (6) parking spaces for the Veteran's Memorial Park. If the price comes back too high, Cariveau is to inform the City before proceeding with this project. Motion carried by unanimous vote.

The start date for the Downtown Street Project is the end of July.

Sidewalk replacement plan: Cariveau proposes preparing a small capital improvement plan for sidewalk replacement throughout town. That includes writing a report, preparing a five year plan and conduct a visual survey of all the streets in town. The estimated cost for this is approximately \$19,000.

Motion was made by Hoialmen seconded by Dufault to deny the Application for Variance from Ron Juve as recommended by the Planning Commission. Motion carried by unanimous vote.

The Application for Variance from Larry Roed was tabled and will be acted on at a later date.

Motion was made by Veum seconded by Hoialmen to approve reimbursing the Sand Hill River Watershed District for costs related to Ditch 55 Hearing for Industrial Park Expansion Project in the amount of \$10,679.70. Motion carried by unanimous vote. There are TIF dollars available to pay for this.

Motion was made by Hoialmen seconded by Veum to approve payment for Site Remediation from Lenex Sand and Gravel in the amount of \$77,538.16 for Harry & Lloyds Service contamination cleanup. Motion carried by unanimous vote.

Member Dufault introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING SUBMISSION
OF PUBLIC TRANSIT ASSISTANCE
APPLICATION TO MN/DOT
RESOLUTION 14-50

RESOLVED, that the City of Fosston enter into an Agreement with the State of Minnesota, Department of Transportation, to provide transportation service in the City of Fosston.

FURTHER RESOLVED, that the City of Fosston agrees to provide fifteen (15) percent of the total operating costs from local funds and twenty (20) percent of the total capital costs.

FURTHER RESOLVED, that authorization to execute the aforementioned Agreement and any amendments thereto is hereby given to the Mayor and the City Administrator.

FURTHER RESOLVED, that the Mayor and the City Administrator are hereby authorized to execute requests for reimbursement from the Minnesota Department of Transportation.

The motion for the foregoing resolution was duly seconded by member Hoialmen and upon vote being taken thereon the following voted in favor thereof: Dufault, Hoialmen, Veum and Offerdahl

And the following voted against same: None

Whereupon said resolution was passed and adopted this 14th day of July, 2014.

James Offerdahl, Mayor

ATTEST:

Charles Lucken, City Administrator

There being no further business to come before the council, motion was made by Hoialmen seconded by Veum to adjourn.

Charles Lucken, City Administrator