



BUSINESS INCENTIVES FOR HEATING, VENTILATION AND AIR-CONDITIONING (HVAC), REFRIGERATION AND VARIABLE FREQUENCY DRIVE (VFD) MEASURES

The following information is provided as part of the PowerSavers conservation program to encourage non-residential customers to select and install energy efficient equipment for their facilities. This program is a joint offering from participating utilities of the Minnkota Power Cooperative (MPC) and the Northern Municipal Power Agency (NMPA).

Instructions for Use:

For complete instructions, please refer to the Terms and Conditions on page 9.

Step 1: Determine Eligibility. Equipment must be new and installed in a facility served by one of the participating municipals or cooperatives listed below:

<input type="checkbox"/> City of Alvarado	<input type="checkbox"/> Halstad Municipal Utilities	<input type="checkbox"/> Roseau Electric Cooperative
<input type="checkbox"/> Bagley Public Utilities	<input type="checkbox"/> Hawley Public Utilities	<input type="checkbox"/> Roseau Municipal Utilities
<input type="checkbox"/> Baudette Municipal Utilities	<input type="checkbox"/> North Star Electric Cooperative	<input type="checkbox"/> Stephen Municipal Utilities
<input type="checkbox"/> Beltrami Electric Cooperative	<input type="checkbox"/> PKM Electric Cooperative	<input type="checkbox"/> Thief River Falls Municipal Utilities
<input type="checkbox"/> Clearwater-Polk Electric Cooperative	<input type="checkbox"/> Red Lake Electric Cooperative	<input type="checkbox"/> Warren Municipal Utilities
<input type="checkbox"/> Fosston Municipal Utilities	<input type="checkbox"/> Red River Valley Cooperative Power Association	<input type="checkbox"/> Wild Rice Electric Cooperative

Step 2: Install Equipment. New equipment must be installed and old equipment removed. Product types eligible for incentives are listed on this form. If there is a question regarding eligibility, please consult with your utility. If the potential incentive is greater than \$15,000, contact the utility to get pre-approval.

Step 3: Complete and sign the application. Forms must be received within 60 days of installation. Incomplete applications will cause delays in payment.

Step 4: Attach the following documentation:

- Itemized invoices including costs for equipment installed and installation labor.

Step 5: Mail completed paperwork to your utility, listed on page two of this form.

PARTICIPATING COOPERATIVE UTILITIES

Beltrami Electric Cooperative

P.O. Box 488
Bemidji, MN 56619-0488
(218) 444-2540 or 1-800-955-6083, (218) 444-3676 (fax)

Clearwater-Polk Electric Cooperative

315 N. Main Ave.
Bagley, MN 56621-1001
(218) 694-6241 or 1-888-694-3833, (218) 694-6245 (fax)

North Star Electric Cooperative

441 State Hwy. 172 N.W.
P.O. Box 719
Baudette, MN 56623-0719
(218) 634-2202 or 1-888-634-2202, (218) 634-2203 (fax)

PKM Electric Cooperative

406 N. Minnesota Street
Warren, MN 56762-0108
(218) 745-4711 or 1-800-552-7366, (218) 745-4713 (fax)

Red Lake Electric Cooperative

P.O. Box 430
Red Lake Falls, MN 56750-0430
(218) 253-2168 or 1-800-245-6068, (218) 253-2630 (fax)

Red River Valley Cooperative Power Association

P.O. Box 358
Halstad, MN 56548-0358
(218) 456-2139 or 1-800-788-7784, (218) 456-2102 (fax)

Roseau Electric Cooperative

1107 Third Street N.E.
Roseau, MN 56751-0100
(218) 463-1543 or 1-888-847-8840, (218) 463-3713 (fax)

Wild Rice Electric Cooperative

P.O. Box 438
Mahnomon, MN 56557-0438
(218) 935-2517 or 1-800-244-5709, (218) 935-2519 (fax)

PARTICIPATING MUNICIPAL UTILITIES

City of Alvarado

155 Marshall Street
P.O. Box 935
Alvarado, MN 56710
(218) 965-4911

Bagley Public Utilities

P.O. Box M
Bagley, MN 56621
(218) 694-2300, (218) 694-6623 (fax)

Baudette Municipal Utilities

P.O. Box 548
Baudette, MN 56623
(218) 634-2432, (218) 634-9777 (fax)

Fosston Municipal Utilities

220 East 1st Street
Fosston, MN 56542
(218) 435-1737, (218) 435-1961 (fax)

Halstad Municipal Utilities

405 2nd Ave. West
Halstad, MN 56548
(218) 456-2128, (218) 456-2018 (fax)

Hawley Public Utilities

P.O. Box 69
Hawley, MN 56549
(218) 483-3331, (218) 483-3332 (fax)

Roseau Municipal Utilities

1198 Center Street West
Roseau, MN 56751
(218) 463-2351, (218) 463-1231 (fax)

Stephen Municipal Utilities

P.O. Box 630
Stephen, MN 56757
(218) 478-3614, (218) 478-3806 (fax)

Thief River Falls Municipal Utilities

Attn: Susan Mosbeck
P.O. Box 528
Thief River Falls, MN 56701
(218) 681-7200 ext.107, (218) 681-8225 (fax)
smosbeck@citytrf.net

Warren Municipal Utilities

120 East Bridge Ave.
Warren, MN 56762
218-745-5343, 218-745-5344 (fax)

C. Programmable Thermostat Incentives					D. Chilled Water Resets				
Make/Model #	Quantity	Incentive \$50/unit*	Date Installed and Operable (mm/yy)	Total Incentive	Description	Make/Model #	Tons	Incentive per Ton*	Total Incentive

*Total thermostat incentive is limited to \$2,500 per facility, up to 50% of unit cost.

Chilled Water Reset Requirements:

- Controls must be installed that vary the chilled water supply temperature based on outdoor air temperature, chiller return water temperature or percentage cooling load.
- Incentive is based on type of chiller (water cooled vs. air cooled) and tons of refrigeration capacity for the chiller plant.
- Incentive is capped at 75% of project cost.
- Typical reset schedules are 44°F CWT (chilled water supply temperature) at 95°F OAT (outside air temperature) and 50°F CWT at 65°F OAT.
- As with all controls measures the purchase of controls is required, in lieu of a setting change. Controls must be installed on an existing constant volume chilled water system.
- Variable flow systems and new construction projects do not qualify.

E. Appliances (Residential Style)

Equipment Type	Specifications	Incentive	Quantity	Total
Clothes Washer	ENERGY STAR®	\$50/unit		
Brand Installed:	Model Number Installed:	Serial Number Installed:		
Clothes Dryer	ENERGY STAR	\$50/unit		
Brand Installed:	Model Number Installed:	Serial Number Installed:		
Refrigerator or Freezer	ENERGY STAR	\$25/unit		
Brand Installed:	Model Number Installed:	Serial Number Installed:		
Removed and recycled old refrigerator <input type="checkbox"/>		\$25/unit		
Removed and recycled old freezer <input type="checkbox"/> If yes, you qualify for the bonus incentive of \$25 (Form on page 10 must be completed and returned with application in order to receive additional incentive)		\$25/unit		
Engine Block Heater Timer		\$10/unit		

F. Water Heating Measures

Equipment Type	Specification	Incentive	Quantity	Total
Electric Water Heater	≥80 gallon, EF ≥0.91. Must be controlled under the participating utility's load management program.	\$150/unit		
Brand Installed:	Model Number Installed:	Serial Number Installed:		
Equipment Replaced: <input type="checkbox"/> Electric Water Heater <input type="checkbox"/> Natural Gas Water Heater <input type="checkbox"/> LP Water Heater <input type="checkbox"/> Other: _____				

G. Heating, Ventilation Air Conditioning (HVAC) Measures

Equipment Type	Specifications	AHRI/GAMA Reference Number	Incentive/Unit	Quantity	Total
Furnace/Air Handler with ECM ^{1,2,8,9}	Furnace with an ECM blower		\$100		
Supplemental Heating Source for Air-Source Heat Pump (ASHP)	Must modulate to allow ENERGY STAR-rated ASHP to operate down to 5°F, and be on load control		\$500		
Mini-Split/Ductless Air-Source Heat Pump ⁵	15 SEER		\$500		
Manufacturer:	Model Number(s):	Serial Number(s) Installed:			

H. Geothermal Measures^{6,7,10}

If equipped with backup electric heat, home must be on load control or demand billing per local utility offerings

Equipment Type	Specifications	AHRI Reference Number	Incentive/Unit	Quantity	Total
Ground-Source Heat Pump Open Loop <135,000 BTUH @ 59°F	16.2 EER/3.6 COP Maximum incentive \$7,500		\$200/ton		
Ground-Source Heat Pump Closed Loop <135,000 BTUH @ 77°F	14.1 EER/3.3 COP Maximum incentive \$15,000		\$400/ton		
Manufacturer:		Model Number(s):	Serial Number(s) Installed:		
Manufacturer:		Model Number(s):	Serial Number(s) Installed:		
Design Temperature used for analysis:	Resulting Heat Loss:	Equipment Heating Capacity			
System Provides: <input type="checkbox"/> Cooling <input type="checkbox"/> Heating <input type="checkbox"/> Both		Type of Geothermal System: <input type="checkbox"/> Water-to-water <input type="checkbox"/> Water-to-air			

Requirements for all HVAC Measures:

- Must be installed by qualified, insured contractor. New installations only. Must be the primary heating source for the business and be on a list of prequalified units.
- New furnace/indoor unit installations only. Unit must be equipped with an electronically commutated motor (ECM) as original equipment in the furnace, heat pump or indoor blower. Must be the primary heating source for the business.
- Qualifying units are standard split system, furnace integrated for businesses with ductwork. Electricity must be a primary heating source in your new or existing business.
- Unit must be on a list of prequalified units. Units must be labeled as ENERGY STAR® qualified (current listing) or include proof of the following ratings: split-system installations must be rated with a minimum SEER of 14.0, a HSPF of 8.2, considering the evaporator coil, condenser coil and furnace. The furnace and condenser model and serial numbers, evaporator model and serial number, and AHRI reference number are required for all installations. All efficiency ratings will be verified using the AHRI database (ahridirectory.org) or manufacturer specifications.
- Unit must be rated with a minimum SEER of 15.0 and be on a list of prequalified units. AHRI reference numbers are required for all installations. All efficiency ratings will be verified using the AHRI database (ahridirectory.org).
- Geothermal incentives require a heat load calculation to be submitted with the incentive application. Incentive is based off total heating capacity for the business.
- Water-to-water systems need the manufacturer's specifications indicating the equipment meets incentive requirements.
- Indoor units that contain ECM motors which include, fuel-fired furnaces or air handlers with no secondary heating source, also qualify.
- Indoor units that contain ECM motors with system ratings less than 14.0 SEER, 8.2 HSPF, would qualify under the \$100 furnace incentive.
- Units must meet or exceed above efficiency levels **or** carry an ENERGY STAR qualification. Multi-stage units may be qualified based on the following:

$$EER = (\text{highest rated capacity EER} + \text{lowest rated capacity EER}) / 2$$

$$COP = (\text{highest rated capacity COP} + \text{lowest rated capacity COP}) / 2$$

I. Replacement Ground-Source Heat Pump (See page 6 for requirements)

Equipment Type	Specifications	AHRI Reference Number	Incentive/Ton	Quantity	Total
Replacement Ground-Source Heat Pump Open Loop <135,000 BTUH @ 59°F	16.2 EER/3.6 COP Maximum incentive is \$3,750		\$100/ton		
Replacement Ground-Source Heat Pump Closed Loop <135,000 BTUH @ 77°F	14.1 EER/3.3 COP Maximum incentive is \$7,500		\$200/ton		
Manufacturer:		Model Number(s):	Serial Number(s):		
Design Temperature used for analysis:	Resulting Heat Loss:	Equipment Heating Capacity Required for Home:			
System Provides: <input type="checkbox"/> Cooling <input type="checkbox"/> Heating <input type="checkbox"/> Both		Type of Geothermal System: <input type="checkbox"/> Water-to-water <input type="checkbox"/> Water-to-air			

Additional Requirements on Replacement Geothermal Equipment

1. Incentive available for failed Geothermal equipment only
2. Entire indoor unit replacement is required to receive incentive. Replacing only the compressor will not qualify for the incentive.
3. Equipment must meet or exceed efficiency requirements as stated above
4. Equipment being replaced must fall outside of any warranty period to receive incentive. Invoice showing proof of purchase must be attached.
5. If equipped with backup electric heat, building must be on load control or demand billing per local utility offering.
6. Heat load calculation required with all replacement applications submitted clearly delineating
 - a. Design temperature used for analysis
 - b. Resulting heat loss
 - c. Equipment heating capacity required for building

J. Refrigeration Measures

Equipment Type	Specifications	Incentive/Door	Quantity	Total
Anti-Sweat Heater Control (<i>cooler</i>)	Retrofit only	\$40/door		
Anti-Sweat Heater Control (<i>freezer</i>)	Retrofit only	\$100/door		
Auto-closure on Walk-in Cooler/Freezer Doors	Retrofit or new installations	\$40/closure		
Compressor ECM	Retrofit or new installations	\$25/unit		
Condenser ECM	Retrofit or new installations	\$25/unit		
ECM Evaporator Fan – Walk-In Coolers/Freezer	Retrofit only	\$40/motor		
ECM Evaporator Fan – Reach-In Cooler/Freezer	Retrofit or new installations	\$40/motor		
ENERGY STAR Commercial Solid or Glass Door Freezer	Less than 15ft ³	\$50/unit		
	15-30ft ³	\$100/unit		
	30-50 ft ³	\$150/unit		
	Greater than 50ft ³	\$250/unit		
ENERGY STAR Commercial Solid or Glass Door Refrigerator	Less than 15ft ³	\$50/unit		
	15-30 ft ³	\$100/unit		
	30-50 ft ³	\$150/unit		
	Greater than 50ft ³	\$250/unit		
ENERGY STAR Ice Machine	Less than 500lb per day	\$200/unit		
	500 – 1,000lb per day	\$300/unit		
	Greater than 1,000lb per day	\$600/unit		
Horizontal LED Case Lighting	Retrofit or new installations	\$25/linear foot		
LED Case Lighting	Retrofit or new installations <i>(Must be DesignLights Consortium™ approved)</i>	\$25/door		
LED Case Lighting – Occupancy Sensor	Retrofit or new installations	\$10/door		
Low Heat Reach-In Freezer Door	Retrofit or new installations	\$25/door		
Night Cover	Retrofit only	\$8/linear foot		
No-Mullion Reach-In Case	Retrofit or new installations	\$15/door		
Replace Open Multi-Deck Reach-In Case with Glass Door Reach-In	Retrofit Only	\$30/linear foot		
Vending/Cooling Miser	Retrofit only	\$50/unit		
Snack Miser	Retrofit only	\$25/unit		
Strip Curtain	Retrofit or new installations	\$8/linear foot		
K. Other Food Service Measures				
ENERGY STAR Steam Cooker – Electric Only	3 Pan Steam Cooker	\$300/unit		
	4 Pan Steam Cooker	\$400/unit		
	5 Pan Steam Cooker	\$500/unit		
	6 Pan Steam Cooker	\$600/unit		
ENERGY STAR Fryer – Electric Only		\$500/unit		

Griddles and Ovens – Electric Only	Griddle – Cooking efficiency =0.70	\$850/unit		
	Combination Oven – Cooking Energy Efficiency =0.60	\$1,000/unit		
	Convection Oven – Cooking efficiency =0.70	\$1,500/unit		
ENERGY STAR Holding Cabinets	Full-sized Hot Cabinet	\$400/unit		
	Three-Quarter Sized	\$300/unit		
	Half-sized	\$200/unit		

L. Variable Frequency Drives (Motors, pumps and fans must operate a minimum of 1,500 hours annually to be eligible)

Incentives under this program are not available for replacement VFDs.

VFD HP*	Make/Model or Catalog #	Quantity	Incentive	Annual Operating Hours (Minimum of 1,500 hrs)	Date Installed & Operable (mm/yy)	Total Incentive
			\$40/hp			
			\$40/hp			
			\$40/hp			
			\$40/hp			

Subtotal

- VFD horsepower is the lesser of the VFD nominal horsepower and the motor nominal horsepower.
- Maximum incentive cannot exceed 75% of the total equipment cost.
- Drives must be used in pumping or air handling applications.
- Motors and pumps or fans, must operate a minimum of 1500 hours annually to be eligible.
- Qualifying projects must have a true power factor of 0.90 or greater and should include a line reactor between the power source and the drive with a reactor rating of not less than 3% impedance of the VFD rating.
- Incentives will be paid for the installation of new variable frequency drives on existing fan and pump systems and process equipment.
- The replacement of a variable frequency drive does not qualify for this program.
- Variable frequency drives that are provided on new packaged HVAC equipment do not qualify.
- Redundant or backup units do not qualify.
- VFDs must be automatically controlled by a variable signal, and have load diversity that will result in savings through motor speed variation.
- The pump or air handling system may not exceed 400 horsepower to qualify for the above incentives. However it may qualify under the custom program. Contact your local cooperative or municipal for more information.
- VFDs in new construction projects do not qualify for the above incentives if they are over 50 horsepower. However, they could qualify under the custom program. Contact your local cooperative or municipal for more information.

Summary of Incentives	
A. Subtotal	\$
B. Subtotal	\$
C. Subtotal	\$
D. Subtotal	\$
E. Subtotal	\$
F. Subtotal	\$
G. Subtotal	\$
H. Subtotal	\$
I. Subtotal	\$
J. Subtotal	\$
K. Subtotal	\$
L. Subtotal	\$
Total Incentives:	\$

Certifications and Signature

I hereby certify that: 1. The information contained in this application is accurate and complete; 2. All installation is complete and the unit(s) is operational prior to submitting application; 3. All rules of this incentive program have been followed; 4. I have read and understand the terms and conditions included with this document.

I agree to verification of equipment installation, which may include a site inspection by a program or utility representative. I understand that I am not allowed to receive more than one incentive from this program on any piece of equipment. I hereby agree to indemnify, hold harmless and release the utility from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

Customer Signature	Print Name	Date Equipment Installed
		Date Submitted

Program Use Only

Date Received:	Post Inspected? <input type="checkbox"/> Yes <input type="checkbox"/> No	Incentive Approved <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$	Date Approved:
Utility or Program Representative:			
Joint Program Tracking #			

Cooling Incentive Table (Cooling systems must operate $\geq 1,500$ hours annually to be eligible)			
Description	Size Range	Minimum AHRI Efficiency	Incentive
Packaged Terminal Air Conditioning			
All Sizes		Minimum Efficiency (EER) calculation: 12.8 EER – (.213 x (BTUH/1000))	\$35/ton
Split System Air Conditioning			
<65,000 BTUH (1 ph)	<5.4 tons	14.0 SEER	\$30/ton
<65,000 BTUH (3 ph)	<5.4 tons	12.0 EER	\$30/ton
65,000 – 135,000 BTUH	5.4–11.3 tons	11.0 EER	\$40/ton
136,000 – 240,000 BTUH	11.4–20.0 tons	10.8 EER	\$40/ton
241,000 – 760,000 BTUH	20.1–63.3 tons	9.8 EER	\$40/ton
> 760,000 BTUH	>63.3 tons	9.3 EER	\$40/ton
Split System Air-Source Heat Pumps			
<65,000 BTUH (1 ph)	<5.4 tons	14.0 SEER	\$30/ton
<65,000 BTUH (3 ph)	<5.4 tons	12.0 EER	\$30/ton
65,000 – 135,000 BTUH	5.4–11.3 tons	10.6 EER	\$40/ton
136,000 – 240,000 BTUH	11.4–20.0 tons	10.0 EER	\$40/ton
>240,000 BTUH	>20.0 tons	9.1 EER	\$40/ton
For split systems, the indoor coil and condenser must be a matched set to be eligible.			
Unitary Single Packaged Air Conditioning (Including Rooftop Units)			
<65,000 BTUH (1 ph)	<5.4 tons	14.0 SEER	\$30/ton
<65,000 BTUH (3 ph)	<5.4 tons	11.3 EER	\$50/ton
65,000 – 135,000 BTUH	5.4–11.3 tons	11.0 EER	\$50/ton
136,000 – 240,000 BTUH	11.4–20.0 tons	10.8 EER	\$50/ton
241,000 – 760,000 BTUH	20.1–63.3 tons	10.0 EER	\$50/ton
> 760,000 BTUH	>63.3 tons	9.8 EER	\$50/ton
Single Packaged Air-Source Heat Pumps (Including Rooftop Units)			
<65,000 BTUH (1 ph)	<5.4 tons	14.0 SEER	\$30/ton
<65,000 BTUH (3 ph)	<5.4 tons	11.3 EER	\$30/ton
65,000 – 135,000 BTUH	5.4–11.3 tons	10.6 EER	\$25/ton
136,000 – 240,000 BTUH	11.4–20.0 tons	10.0 EER	\$35/ton
>240,000 BTUH	>20.0 tons	9.1 EER	\$35/ton
Air Cooled Chillers			
All Sizes		1.2 kW/ton full load	\$40/ton
Water Cooled Chillers			
<150 ton		0.79 kW/ton full load 0.49 kW/ton part load (IPLV)	\$30/ton
150 – 300 ton		0.63 kW/ton full load 0.44 kW/ton part load (IPLV)	\$40/ton
> 300 ton		0.58 kW/ton full load 0.44 kW/ton part load (IPLV)	\$40/ton
Chilled Water Resets			
Chilled Water Reset Air Cooled 0-100 tons			\$6.00/ton
Chilled Water Reset Air Cooled 101-200 tons			\$5.00/ton
Chilled Water Reset Air Cooled 201-300 tons			\$3.50/ton
Chilled Water Reset Air Cooled 301-400 tons			\$2.50/ton
Chilled Water Reset Water Cooled 401-500 tons			\$2.00/ton
Chilled Water Reset Water Cooled 501-1,000 tons			\$1.00/ton
Chilled Water Reset Water Cooled 1,001-2,000 tons			\$0.50/ton
Chilled Water Reset Water Cooled 2,001-3,000 tons			\$0.35/ton

Terms and Conditions

1. **Incentive Offer:** Projects must be implemented (completed) by **December 31, 2016**. An original signed application and invoices for materials and labor must be delivered to the participating utility at the address located on page 2 of this application **within 60 calendar days of installation (completion)**. Please keep a copy for your records.
2. **Proof of Purchase:** This application must have complete information and be submitted with an invoice itemizing the **new equipment purchased and the manufacturer (OEM) specification sheets**. The invoice must indicate date of purchase, size, type, make, model and total project cost.
3. **Compliance:**
 - a. All projects are expected to comply with federal, state and local codes.
 - b. All equipment must be new or retrofitted with new components per the program specifications. Used or rebuilt equipment is not eligible for incentives. Existing equipment must be removed or permanently disconnected.
 - c. Equipment must meet specification requirements and be purchased and operating prior to submitting an incentive application.
 - d. Customers may only receive one incentive per piece of qualifying equipment.
 - e. If the project is in a leased building, the term of the lease must be at least five (5) years.
4. **Payment:** Once completed paperwork is submitted, incentive payments are usually made within 45 calendar days. Incomplete applications will either delay payments or be denied. The participating utilities reserve the right to refuse payment and participation if the customer or contractor violates program rules and procedures. All projects exceeding \$15,000 of incentives will be inspected prior to incentive payment.
5. **Inspection:** Program staff may conduct an inspection of the facility to survey installed projects.
6. **Publicity:** The participating utilities reserve the right to publicize your participation in this program, unless you specifically request otherwise.
7. **Program Discretion:** Incentives are available on a first-come, first-served basis. This incentive is subject to change or termination without notice at the discretion of the participating utilities.
8. **Logo Use:** Customers or allies may not use the participating utilities' name or logo in any marketing, advertising or promotional material without written permission.
9. **Disclaimers:** The participating utilities
 - a. Do not endorse any particular manufacturer, product, labor or system design by offering these programs;
 - b. Will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
 - c. Do not expressly or implicitly warrant the performance of installed equipment or contractor's quality of work (contact your contractor for detailed warranties);
 - d. Are not responsible for the proper disposal/recycling of any waste generated as a result of this project;
 - e. Are not liable for any damage caused by the installation of the equipment or for any damage caused by the malfunction of the installed equipment.

INCENTIVE LIMIT:

An incentive exceeding \$5,000 must receive written approval **before** project installation Total incentives paid are limited to \$15,000 per customer per year. Total incentive not to exceed 75 percent of the project cost.

ELIGIBILITY:

These incentives are offered by the member utilities of Minnkota Power Cooperative, Inc. and the Northern Municipal Power Agency. For questions regarding eligibility, call your local utility listed on page 2.



Refrigerator/Freezer Recycling Receipt

Customer Information:

Customer Name

Date

Customer Address

Phone Number

Recycler Information:

Refrigerator Freezer

Brand of Appliance

Recycler Company Name

Recycler Signature

Date

Customer Signature

Date

Note: Refrigerator/freezer must be in working condition in order to qualify for \$25 incentive.



AC Tune-up Checklist

The technician performing the tune-up must initial that each of the following requirements have been completed. If repair is required above the scope of the tune-up, please note that a proposal was provided to the customer for the additional service in the box provided below.

- Clean and inspect condensate pan and drain
- Clean condenser coil, straighten fins
- Clean evaporator coil, straighten fins
- Clean, repair or replace damaged fan blades (contractor's discretion if they should be replaced or straightened)
- Inspect, lubricate fan motors
- Repair damaged suction line insulation
- Clean or replace air filter (should be performed minimum of 4 times annually)
- Clean or replace grills and screening
- Calibrate thermostat for accurate control
- Describe overall unit condition: Excellent Good Fair Poor

Please note any additional services recommended below:

Contractor Signature _____ Date _____